

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop
Half Acre
High Street
Newton Poppleford EX10 0ED

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford at 8pm on Monday, 24th April 2023
(immediately following the Annual Parish Meeting)

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC

Chair will outline Fire Regulations and Evacuation Procedure

Public Forum

Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

22/166	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
22/167	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable) All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.
22/168	To consider any matters listed on this Agenda that Councillors believe should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960.

22/169		To consider and, if thought fit, approve the Minutes of the Council's Ordinary Meeting held on 27th March 2023 as previously circulated to members. To consider any Matters Arising from those Minutes:
22/170		To consider and review the Minutes of the Council's Finance Committee meeting held on 18th April 2023 as previously circulated to members. To consider any matters arising from those Minutes not dealt with elsewhere on this Agenda:
22/171		Correspondence received: a) Email from Harpford Fly Fishing Syndicate b) Email from Sidmouth Netball Club c) Email from a resident re Burrow bench
22/172		Chair's announcements:
22/173		Planning Matters:
		a) To consider planning applications received prior to publication: None received
		b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)
		c) Planning determinations/decisions advised: 22/2793/FUL – Woodlands, Higher Way, Harpford – APPROVED 23/0565/FUL – 2 Brook Meadow, NP - APPROVED
		d) Planning correspondence received:
		e) To note and respond to planning consultations received:
		f) To consider Council's Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting.
22/174		Financial Matters:
		a) To consider and review Financial Reports for April as per documents previously circulated to members and published on-line b) To note April payments approved by the Finance Committee as per documents circulated to members and published on-line. c) To consider and review Financial Year 2022/23 Reports as previously circulated to members and published on-line. d) To deal with matters pertaining to the End of Year Audit and Governance Return: i) To review and approve the Fixed Asset Register as at 31 st March 2023. ii) To review and approve Internal Financial Controls as recommended by the Finance Committee. iii) To ratify the appointment of an Internal Auditor as recommended by the Finance Committee. e) To note Reserve Funds and virements for the Financial Year 2023/24. f) Questions to RFO from members of Council relating to these financial reports.
22/175		BUSINESS TO BE CONSIDERED:
	A	To consider arrangements for possible co-options resulting from the recent Declaration of Uncontested Elections in the Parish.
	B	To note the contents of the Annual RoSPA Play Safety Inspection Report.
	C	To receive an update on the installation of the Venn Ottery Village Green footbridge.
	D	To consider matters pertaining to the Multi-Use Games Area.
	F	To consider the introduction of a policy relating to the use of Parish Council emails

22/176	To consider matters viewed as urgent by presiding Chair for discussion only:
22/177	Date of next Ordinary Meeting Monday, 22 nd May 2023 at The Pavilion, Back Lane, Newton Poppleford immediately following the Annual Meeting of Council.
22/178	It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
22/179	Matters to be considered in committee session:

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 19th April 2023

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.