

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P. Tribble
Kwetu
22 Lower Farthings
Newton Poppleford EX10 0HE

Clerk: Jacqui Baldwin
The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford at 7.15pm on Monday, 24th July 2023

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC
MEETINGS ARE RECORDED BY THE PARISH COUNCIL**

Chair will outline Fire Regulations and Evacuation Procedure

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

23/018	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
23/019	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Annual Meeting of Council held on 22 nd May 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant. Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held on 27 th June 2023. This dispensation applies until May 2027 (unless rescinded prior to that date)

		and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
23/020		To consider any matters listed on this Agenda that Councillors believe should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960.
23/021		To consider and, if thought fit, approve the Minutes of the Council Meeting held on 27th June 2023 as previously circulated to members: To consider any Matters Arising from those Minutes not dealt with elsewhere on this Agenda:
23/022		Correspondence received:
23/023		To consider matters pertaining to highways and road safety in the parish: i) Installation of Wig Wag signage
23/024		Planning Matters:
		a) To consider planning applications received prior to publication: 23/1427/CPE – Court Place Farm, Harpford 23/1503/FUL – Minors, Venn Ottery
		b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)
		c) Planning determinations/decisions advised: 23/0943/FUL – 2 Brook Meadow, NP – Approved no conditions
		d) To note applications which will be considered at a forthcoming meeting the EDDC Planning Committee: 23/0624/FUL – Luscombes, Back Lane, NP
		e) To note and respond to planning consultations received: EDDC Local Plan Consultation Feedback report
		f) To consider Council's Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting.
23/025		Financial Matters:
		a) To consider and review Financial Reports for June as per documents previously circulated to members and published on-line b) To note July payments approved by the Finance Committee as per documents circulated to members and published on-line. c) To note the increase to Council's Insurance Premium following the revaluation of the Pavilion. d) Questions to RFO from members of Council relating to these financial reports.
23/026		BUSINESS TO BE CONSIDERED:
	A	To review response to flooding event in the parish: i) Recovery Coordination Group actions and reports. ii) Emergency Plan review – Emergency Flood resilience grants. iii) Environment Agency – proposed improvements to Back Brook channel flow.
	B	To receive an update on repairs to the Multi-Use Games Area:
	C	To discuss matters relating to the repair of the playground and playing field fencing and associated costs:
	D	To consider quotations for the installation of the Venn Ottery Village Green footbridge:
	E	To consider arrangements for the Annual Firework Event in November 2023: i) Date ii) Firework Event Working Party
	F	To note arrangements made for the repairs to the village War Memorial:
	G	To consider the development of a Council Action Plan for the period 2023-2027:
	H	To consider an invitation from Clinton Devon Estates to be part of the stakeholder group for their proposed Landscape Recovery Project:

	I	To consider delegating authority to the Clerk to carry out any regulated or lawful activity on behalf of Council that may be necessary in the absence of a formally convened meeting of Council in August. Any such activity to be reported to the Chair and Vice Chair beforehand and then notified to all members by email with all such activity to be ratified by Council at the meeting scheduled for September:
23/027		To consider matters viewed as urgent by presiding Chair for discussion only:
23/028		Date of next Ordinary Meeting 7.15pm on Monday 25 th September 2023 at The Pavilion, Back Lane, Newton Poppleford.
23/029		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
23/030		Business to be considered in committee session:

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 19th July 2023

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.