

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P. Tribble
Kwetu
22 Lower Farthings
Newton Poppleford EX10 0HE

Clerk: Jacqui Baldwin
The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford at 7.15pm on Monday, 25th September 2023

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC
MEETINGS ARE RECORDED BY THE PARISH COUNCIL**

Chair will outline Fire Regulations and Evacuation Procedure

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) **Landscape Recovery in the Otter Valley** – Project overview to be presented by Dr Samuel Bridgewater, Director of Environment Strategy and Evidence, Clinton Devon Estates
- b) **Prevention of Unauthorised Encampments – Reassurance Scheme** presentation by Andrew Squires, Security Consultant, Devon Investigations
- c) Neighbourhood Policing report
- d) County Councillor report: Cllr. Jessica Bailey
- e) District Councillor report:
- f) Report from Ted Swan, Parish Footpath Warden
- g) Report from the Climate Change Group
- h) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

23/029	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
23/030	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Annual Meeting of Council held on 22 nd May 2023. This dispensation applies until May 2027 (unless

	<p>rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p> <p>Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held on 27th June 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p>
23/031	<p>To consider any matters listed on this Agenda that Councillors believe should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960.</p>
23/032	<p>To consider and, if thought fit, approve the Minutes of the Council Meeting held on 24th July 2023 as previously circulated to members:</p> <p>To consider any Matters Arising from those Minutes not dealt with elsewhere on this Agenda:</p> <ol style="list-style-type: none"> a) Venn Ottery Village Green footbridge b) Playground and Playing Field Fencing c) Gazebo – criminal damage
23/033	<p>Correspondence received:</p> <ol style="list-style-type: none"> a) Objections to Annual Fireworks Event (see Agenda Item 23/037 E) b) Freedom of Information Act request – Surgery building
23/034	<p>To consider matters pertaining to highways and road safety in the parish:</p> <ol style="list-style-type: none"> i) Installation of Wig Wag signage
23/035	<p>Planning Matters:</p> <ol style="list-style-type: none"> a) To consider planning applications received prior to publication: None received. b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda) c) Planning determinations/decisions advised: 22/2243/FUL – Woodentop, Littledown Lane, NP – Refused 23/0624/FUL – Luscombes, Back Lane, NP – Approved with conditions d) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee: None relating to the parish. e) To note planning correspondence received: Notification of adoption of Broadclyst Neighbourhood Plan. West Hill Parish Council – notification of Neighbourhood Area consultation. f) To consider Council’s Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting.
23/036	<p>Financial Matters:</p> <ol style="list-style-type: none"> a) To consider and review Financial Reports for July and August as per documents previously circulated to members and published on-line; b) To note September payments approved by the Finance Committee as per documents circulated to members and published on-line; c) To note contents of the 2023-24 Budget Monitor; d) To receive the External Auditors Report on the End of Year Audit and Governance Return and to note the conclusion of audit; e) Questions to RFO from members of Council relating to these financial reports.
23/037	<p>BUSINESS TO BE CONSIDERED:</p> <ol style="list-style-type: none"> A To review response to flooding event in the parish: <ol style="list-style-type: none"> a) Recovery Coordination Group reports previously circulated to members b) Emergency Plan review – Emergency Flood resilience grant c) Community Resilience Network event – 23rd October 2023

		d) Environment Agency – improvements to Back Brook channel flow e) Red Bridge replacement - update
	B	To consider matters relating to the repair and security of the Multi-Use Games Area:
	C	To review response to the unauthorised encampment on Council land and consider future prevention measures:
	D	To consider matters relating to the Public WC in School Lane car park: a) Refurbishment costs b) Terms of Lease Agreement with EDDC
	E	To receive an update on plans for the Annual Firework Event in November 2023:
	F	To receive a report on a meeting with the Headteacher of Newton Poppleford Primary School.
	G	To review the draft Action Plan for the period 2023-2027:
23/038		To consider matters viewed as urgent by presiding Chair for discussion only:
23/039		Date of next Ordinary Meeting 7.15pm on Monday 30 th October 2023 at The Pavilion, Back Lane, Newton Poppleford.
23/040		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
23/041		Business to be considered in committee session:

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 18th September 2023

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.