

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop  
Half Acre  
High Street  
Newton Poppleford EX10 0ED

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Clerk: Jacqui Baldwin  
c/o The Pavilion  
Back Lane  
Newton Poppleford EX10 0EZ

Dear Councillor,

You are summoned to an Ordinary Meeting of  
**Newton Poppleford and Harpford Parish Council**  
taking place at The Pavilion, Back Lane, Newton Poppleford at 7pm on Monday, 27<sup>th</sup> February 2023

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**

**Chair will outline Fire Regulations and Evacuation Procedure**

## Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the Allotment Management Committee
- f) Report from the Climate Change Group
- g) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

## To consider the following business:

22/120	<b>To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))</b>
22/121	<b>Declarations of interest from members / Dispensations afforded</b> (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.  Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.  Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

22/122		<b>To consider any matters listed on this Agenda that Councillors believe should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see item 22/135</b>
22/123		<b>To consider and, if thought fit, approve the Minutes of the Council’s Ordinary Meeting held on 30<sup>th</sup> January 2023 as previously circulated to members.</b> To consider any Matters Arising from those Minutes: a) Venn Ottery footbridge installation
22/124		<b>To review the Minutes of the Council’s Finance Committee meeting held on 20<sup>th</sup> February 2023 as previously circulated to members, and:</b> a) To ratify the decision to accept a donation from the Community Cafe
22/125		<b>To review the Minutes of the Council’s Policy and Personnel Committee held on 15<sup>th</sup> February 2023 and:</b> a) To note the re-adoption of the Data Protection, Publication, Ethical and Web & Social Media Policies b) To review and, if thought fit, ratify the draft MUGA Booking Policy previously circulated to members as recommended by the PPC.
22/126		<b>Correspondence received:</b> Email from Harpford Hall
22/127		<b>Chair’s announcements:</b>
22/128		To consider matters pertaining to highways, speed reduction measures and road safety in the Parish: a) Publicity regarding lack of progress on Puffin crossing timings
22/129		<b>Planning Matters:</b>
		a) <b>To consider planning applications received prior to publication:</b>
		b) <b>To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)</b>
		c) <b>Planning determinations/decisions advised:</b> 22/2276/FUL – Hillsbrook, High Street, NP – Refused 22/2441/FUL – Pump Cottage, Higher Way, Harpford - TBC
		d) <b>Planning correspondence received:</b>
		e) <b>To note and respond to planning consultations received:</b>
		f) <b>To consider Council’s Neighbourhood Plan Monitoring Report:</b> Update circulated to Councillors in advance of the meeting.
		g) <b>Update on the Emerging Local Plan for East Devon</b>
22/130		<b>Financial Matters:</b>
		a) To consider and review Financial Reports to 31 <sup>st</sup> January 2023 as per documents previously circulated to members and published on-line b) To note February payments approved by the Finance Committee as per documents circulated to members and published on-line. c) To note receipt of the CIL payment for 2022 d) Questions to RFO from members of Council relating to the financial reports.
22/131		<b>BUSINESS TO BE CONSIDERED:</b>
	A	<b>To receive an update on matters pertaining to the footpath and bridge between Newton Poppleford and Harpford.</b>
	B	<b>To consider matters pertaining to the MUGA facility:</b> a) Floodlighting – S.106 and CIL funding availability b) Maintenance Equipment purchase c) CCTV installation d) Booking system e) Netball Provision

	C	To note EDDC advice pertaining to the parish celebration of the Coronation in May 2023:
	D	To review and, if thought fit, approve the revised Annual Risk Assessment as recommended by the Finance Committee:
	E	To consider Electric Vehicle (EV) charging facilities at School Lane Car Park
	F	To consider Council's policy with regard to the use of weedkillers/pesticides in the parish:
	G	To consider matters pertaining to Parish and District Council elections May 2023:
22/132		To consider matters viewed as urgent by presiding Chair for discussion only:
22/133		<b>Date of next Ordinary Meeting</b> Monday, 27 <sup>th</sup> March 2023 at The Pavilion, Back Lane, Newton Poppleford
22/134		<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>
22/135		<b>Matters to be considered in committee session:</b> a) Matters pertaining to the Surgery building

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 22<sup>nd</sup> February 2023

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.