

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop
Half Acre
High Street
Newton Poppleford EX10 0ED

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford
at 7pm on Monday, 27th June 2022

All council meetings are open to the public and the press
Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC

Chair will outline Fire Regulations, evacuation procedure and any current Covid-19 Compliance Guidance

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Val Ranger
- d) Report from Ted Swan, Parish Footpath Warden
- e) Allotment Managers report: Cllr. Tillotson
- f) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

22/014	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
22/015	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that

	<p>date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.</p> <p>Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p> <p>Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>
22/016	To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960
22/017	To consider and, if thought fit, approve the Minutes of the Annual Parish Meeting of the Council held on 25th April 2022, the Annual Meeting held on 23rd May 2022 and the Extraordinary Meeting held on 7th June 2022 as previously circulated to members. To consider any Matters Arising from those Minutes.
22/018	To review the Minutes of the Council's Finance Committee meeting held on Monday, 20th June 2022 as circulated to members.
22/019	Correspondence received: <ol style="list-style-type: none"> a) Request for community engagement from Jurassic Fibre b) Correspondence received from the Community Café re Pavilion cleaning
22/020	Chair's announcements
22/021	To consider matters pertaining to highways, speeding and road safety in the Parish: <ol style="list-style-type: none"> i) Proposed Traffic Regulation Order – Littledown Lane ii) Forthcoming temporary road closures – Burrow and Venn Ottery Road
22/022	Planning Matters: <ol style="list-style-type: none"> a) i) To consider planning applications received prior to publication: 22/1176/FUL – Rose Cottage, High Street, Newton Poppleford Erection of a single storey free standing annex to serve as a self-contained third bedroom to existing cottage. b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda) c) Planning determinations/decisions advised 22/0344/FUL – Little Holme, Back Lane, Newton Poppleford Approval with conditions d) Planning correspondence received e) To note and respond to planning consultations received f) To consider Council's Neighbourhood Plan 'Monitoring Report' Report update circulated to members of Council prior to the meeting g) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee and to decide whether the Parish Council wishes to make further representation.
22/023	Financial Matters: <ol style="list-style-type: none"> a) To consider and review Financial Reports for June 2022 as per documents previously circulated to members and published on-line b) To carry out a review of Reserve Funds c) To note June payments approved by the Finance Committee as per documents circulated to members and published on-line. d) To review the Q1 Budget monitor e) Questions to RFO from members of Council relating to the financial reports.

22/024		BUSINESS TO BE CONSIDERED:
	A	To consider matters pertaining to the proposed MUGA project.
	B	To receive an update on the installation of a new footbridge at Venn Ottery Village Green.
	C	To review Platinum Jubilee events, income and expenditure.
	D	To note the contents of NALC Legal Topic Note 33 – Councillors’ Allowances.
	D	To consider a request from Cllr. Dalton to donate a memorial bench to the Parish.
	E	To agree the format and date of First Aid Training for the parish.
22/025		Date of next Ordinary Meeting Monday, 25 th July 2022 at The Pavilion, Back Lane, Newton Poppleford
22/026		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
22/027		Matters to be considered in committee session:

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 22nd June 2022

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.