

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop  
Half Acre  
High Street  
Newton Poppleford EX10 0ED

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Clerk: Jacqui Baldwin  
c/o The Pavilion  
Back Lane  
Newton Poppleford EX10 0EZ

Dear Councillor,

You are summoned to an Ordinary Meeting of  
**Newton Poppleford and Harpford Parish Council**  
taking place at The Pavilion, Back Lane, Newton Poppleford  
at 7pm on Monday, 28<sup>th</sup> March 2022

All council meetings are open to the public and the press  
Public Bodies (Admission to Meetings) Act 1960  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**

Chair will outline Fire Regulations, evacuation procedure and any current Covid-19 Compliance Guidance

**Prior to the business of the meeting Thomas Green, Public Rights of Way Officer, Devon County Council will give a short talk about the review of the Definitive Map of Public Rights of Way in the Parish and how changes can be made.**

## Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Val Ranger
- d) Report from Ted Swan, Parish Footpath Warden
- e) Allotment Managers report: Cllr. Tillotson
- f) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

## To consider the following business:

21/133	<b>To consider apologies for absence and approve if accepted</b> (LGA 1972 S.85(1))
21/134	<b>Declarations of interest from members / Dispensations afforded</b> (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.

	<p>Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.</p> <p>Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p> <p>Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>
21/135	<b>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 21/147</b>
21/136	<b>To consider and, if thought fit, approve the Minutes of the Ordinary Meeting of the Council held on 28<sup>th</sup> February 2022 as circulated to members</b> To consider Matters Arising from those Minutes.
21/137	<b>To review the Minutes of the Council’s Finance Committee meeting held on 14th March 2022 as circulated to members and to note and ratify recommendations from that Committee as below:</b>
	<ul style="list-style-type: none"> <li>a) To review cleaning contractor costs related to the Public Convenience in Newton Poppleford</li> <li>b) To ratify the decision to increase expenditure on annual grounds maintenance</li> </ul>
21/138	<b>Correspondence received:</b> a) Annual Tree Survey report
21/139	<b>Chair’s announcements re Covid-19</b>
21/140	<b>To consider matters pertaining to highways, speeding and road safety in the Parish:</b>
	<ul style="list-style-type: none"> <li>a) Speed reduction measures; application for 20mph scheme in NP</li> <li>b) Update on Community Speedwatch</li> </ul>
21/141	<b>To consider matters pertaining to Public Rights of Way (P3) and footpaths:</b>
	a) Public Rights of Way review
21/142	<b>Planning Matters:</b>
	<ul style="list-style-type: none"> <li>a) <b>i) To consider planning applications received prior to publication:</b> 22/0536/FUL - High Nooke, Littledown Lane, Newton Poppleford Proposed timber-framed and glazed entrance porch</li> <li>a) <b>ii) To ratify planning decisions agreed by consensus decision:</b> 22/0344/FUL - Little Holme, Back Lane, Newton Poppleford 22/0392/FUL – 4 Burrow Lane, Newton Poppleford</li> </ul>
	<b>b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)</b>
	<b>c) Tree matters (Planning)</b>
	<b>d) Planning determinations/decisions advised</b> As noted on Planning Application Monitoring Report
	<b>e) Appeals</b>
	<b>f) Planning correspondence received</b>
	<b>g) To note and respond to planning consultations received</b>
	<b>h) To consider Council’s Neighbourhood Plan ‘Monitoring Report’</b> Report update circulated to members of Council prior to the meeting
	<b>i) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee and to decide whether the Parish Council wishes to make further representation.</b>

21/143	<b>Financial Matters:</b>
	<ul style="list-style-type: none"> <li>a) To consider and review Financial Reports for March 2022 as per documents previously circulated to members and published on-line</li> <li>b) To consider payments for approval for March as per documents circulated to members and published on-line.</li> <li>c) Questions to RFO from members of Council relating to these financial reports.</li> </ul>
21/144	<b>BUSINESS TO BE CONSIDERED:</b>
	A <b>To consider the Parish Council's view on support for Ukraine</b>
	B <b>To receive a report from the Policy and Personnel Committee relating to the review of the Council's policies and procedures</b>
	C <b>To receive a report from the Climate Change Group relating to the Nature Recovery Project and Jubilee tree planting</b>
	C <b>To receive an update on the proposed refurbishment of the MUGA in Back Lane</b>
	D <b>To consider matters relating to the Venn Ottery Village Green footbridge</b>
	E <b>To receive an update on plans for the Queen's Platinum Jubilee celebrations</b>
	F <b>To consider the purchase of additional flags for Greenbank</b>
	G <b>To consider holding a 'Parish Open Morning' event</b>
	H <b>To consider the format of future Council meetings</b>
21/145	<b>Date of next Ordinary Meeting/Annual Parish Meeting</b> Monday, 25 <sup>th</sup> April 2022 at The Pavilion, Back Lane, Newton Poppleford
21/146	<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>
21/147	<b>Matters to be considered in committee session:</b> <ul style="list-style-type: none"> <li>a) To consider matters relating to the closure of the Doctors surgery in Newton Poppleford</li> <li>b) To discuss issues relating to Allotment tenancies and 2023/24 rental charges</li> </ul>

With no further business to consider, the Chair will declare the meeting closed.

**Jacqui Baldwin, Clerk to the Parish Council, 21<sup>st</sup> March 2022**

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.