

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop
Half Acre
High Street
Newton Poppleford EX10 0ED

clerk@newtonpopplefordandharpford-pc.gov.uk

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford
at 7pm on Monday, 31st January 2022

All council meetings are open to the public and the press
Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC

Chair will outline Fire Regulations, evacuation procedure and any current Covid-19 Compliance Guidance

Prior to the business of the meeting Lindi Rich, East Devon AONB Wildlife Officer will make a presentation about the Parish Nature Recovery Pilot Project

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Police representative report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Val Ranger
- d) Report from Ted Swan, Parish Footpath Warden
- e) Allotment Managers report: Cllr. Tillotson
- f) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

- 21/104 **To consider apologies for absence and approve if accepted** (LGA 1972 S.85(1))
- 21/105 **Declarations of interest from members / Dispensations afforded**
(this does not preclude the duty to declare further interests during the meeting as applicable)

Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.

Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.

Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

- 21/106 **To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 21/118**
- 21/107 **To consider and, if thought fit, approve the Minutes of the Ordinary Meeting of the Council held on 20th December 2021 as circulated to members**
To consider Matters Arising from those Minutes.
- 21/108 **To review the Minutes of the Council’s Finance Committee meeting held on Thursday, 13th January 2022 as circulated to members and to note and ratify recommendations from that Committee as below:**
- i) That, with effect from April 2022, Council place 10% of cemetery income into a ring-fenced reserve fund for the purchase of further land in the future.
 - ii) That funds be made available for the purchase of equipment required at the Allotment site.
 - iii) To receive an update on plans for the Queen’s Platinum Jubilee celebrations.
- 21/109 **Correspondence received:**
- a) Update on Newton Poppleford mains replacement from South West Water
 - b) Request from Airband to make a presentation on the delivery of full fibre broadband in the locality
 - c) Revised Code of Conduct Complaints Procedure received from EDDC Monitoring Officer.
- 21/110 **Chair’s announcements**
- 21/111 **To consider matters pertaining to highways, speeding and road safety in the Parish:**
- i) Speed reduction measures; update following meeting with Mr Nigel Flowers (DCC Safety Officer)
 - ii) Traffic calming measures and pedestrian footpaths and crossings through village centre
 - iii) Proposed Traffic Survey
 - iv) Traffic speeds and volumes through Back Lane; update
- 21/112 **To consider matters pertaining to Public Rights of Way (P3) and footpaths:**
- a) Rights of Way Review
 - b) Schedule 14 Application
 - c) P3 Grant Funding Application
- 21/113 **Planning Matters:**
- a) **To consider planning applications received prior to publication:**
22/0049/FUL - 13 School Lane Newton Poppleford EX10 0EJ
Retrospective permission for new driveway, retaining walls, steps and proposed drive finish and railings.
 - b) **To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)**
 - c) **Tree matters (Planning)**

- d) **Planning determinations/decisions advised**
- e) **Appeals**
- f) **Planning correspondence received**
Waterleat Newton Poppleford - 16/0218/OUT
- g) **To note and respond to planning consultations received**
- h) **To consider Council's Neighbourhood Plan 'Monitoring Report'**
Report update circulated to members of Council prior to the meeting
- i) **To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee and to decide whether the Parish Council wishes to make further representation.**

21/114

Financial Matters:

- a) To consider and review Financial Reports for January 2022 as per documents previously circulated to members and published on-line
- b) To consider payments for approval for January as per documents circulated to members and published on-line.
- c) Questions to RFO from members of Council relating to the financial reports.

21/115

BUSINESS TO BE CONSIDERED:

- A **To receive an update from the Climate Change Emergency Working Party.**
- B **To consider tree planting projects within the parish area and grant funding via the Queen's 'Green Canopy' initiative.**
- C **To schedule a programme for review of the Council's policies and procedures.**
- D **To receive and note the annual reminder of Councillor's obligations and duties in respect of NALC Legal Topic Note 30 (Defamation)**

21/116

Date of next Ordinary Meeting

Monday, 28th February at The Pavilion, Back Lane, Newton Poppleford

21/117

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

21/118

Matters to be considered in committee session:

- a) To consider correspondence received from Coleridge Medical Centre regarding the closure of their branch surgery in Newton Poppleford
- b) To consider an update on matters pertaining to Venn Ottery Road Cemetery

With no further business to consider, the Chair will declare the meeting closed.



Jacquie Baldwin, Clerk to the Parish Council

24th January 2022

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.