

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council Monthly Ordinary meeting on
Monday 29th January 2018 in Newton Poppleford Village Hall at 20.00hrs

ACTION by:

	<p>Present Cllrs. Jeffery, (Chair), Burhop, Dalton, Downen, Lipczynski, Ranger, Tillotson, Walker & Zirker. DCC Cllr. Claire Wright PC Steve Lee Clerk, Paul Hayward 4 members of the public</p>	
Public Forum	<p>Fire Regulations were outlined to those present.</p> <p>Police Report January 2018 - 1 crimes recorded. December 2017 – 5 crimes recorded compared with December 2016 – 3 crimes recorded.</p> <p>Local officers are quite stretched at moment but will undertake to engage in more traffic monitoring wherever possible. Recent spate of thefts from commercial vehicles has stopped after perpetrators were apprehended. Some possessions might be reunited with owners if identification possible.</p> <p>Devon County Councillor Claire Wright <i>Issues raised / discussed:</i> Healthcare and waiting time targets. Care at Home concerns. Parking and road safety in parish. HATOC attendance. Proposed cuts to DCC budgets for 18/19.</p> <p>East Devon District Councillor Val Ranger <i>Issues raised / discussed:</i> East Devon Village Plan consultation on major modifications. S106 / CIL infrastructure spending review. Four Elms Hill road safety concerns / updates. EDDC green waste recycling service rollout. NPHPC WC refurbishment project discussions w. officers @EDDC.</p> <p>P3 / Footpath Warden report – Ted Swan Emailed report: P3 surveys and reports submitted to DCC together with grant claim for 17/18 and likely expenditure for 18/19. Footpaths all in order and vegetation not growing presently.</p> <p>Village Hall Liaison report – Cllr. R Walker Cllr. Walker reported that there had been no further meetings of the VH trustees since the 18th December.</p> <p>Neighbourhood Plan update / report Update from Cllr. Ranger; The responses to the Housing Styles consultation were being collated presently. The next stage will be policy writing and volunteers with suitable experience were sought in order to negate the need for expensive professional help which could be upto £500 per day. There were additional funds that could be obtained from EDDC. Target deadline for referendum on NHP was September 2018. Chair asked for a timeline / timetable report. Cllr. Ranger: please liaise with NHP team to provide this info.</p>	

	<p>Public Questions</p> <p>i) Fence panels along FP1 had fallen inwards. Clerk to liaise with HandyPerson to investigate and make good. Landowners along FP1 may require contact if panels are their responsibility.</p> <p>ii) Question as to whether FP1 can be levelled and cleared. Likely costs i.r.o. £25k. DCC Public Rights of Way officer will be asked to walk route and determine best way forward.</p> <p>iii) Armistice 2018 Centenary commemoration arrangements. This was to be discussed under agenda item 18/7c).</p>	
18/01	<p>Apologies for absence.</p> <p>Cllrs. Coppell and Kemp. Hon. Footpath Warden, Ted Swan</p>	
18/02	<p>Declarations of Interest made.</p> <p>All members present are, by definition, members of the NPPFF Trustee Board.</p> <p>Cllrs. Burhop declared a Pecuniary Interest in agenda item 18/5a)i) as the applicant.</p> <p>Cllr. Zirker declared a Personal Interest in agenda item 18/5a)ii)&iii) as a close neighbour of the applicant.</p>	
18/03	<p>Minutes</p> <p><i>Ordinary Meeting of Council 18th December 2017</i></p> <p>Cllr. Walker proposed (P) adoption of the Minutes of the Ord. meeting held on 18th December 2017.</p> <p>Seconded (S) Cllr. Burhop. 8/0/1. So adopted</p> <p><i>Meeting of Finance Committee 16th January 2018</i></p> <p>Due to the unavailability of the minutes prior to the meeting, it was agreed that consideration and approval of these minutes be deferred to the next Finance meeting on 20th February 2018 with ratification of the same at the next ORD meeting on 26th February 2018 by full council.</p> <p>Clerk: please note and add to both agendas as directed.</p> <p>Matters Arising from the approved Minutes above:</p> <p><i>Grant Award and Assessment policy to be considered by PPC and brought back to Council for final approval.</i></p> <p><i>Request for financial assistance (Grant) to be considered at next ORD meeting on 26th February 2018.</i></p>	Clerk
18/04	<p>Chairman's Announcements</p> <p>None, that are not already covered on agenda.</p>	
18/05	<p>Planning</p> <p>a) Applications received for consideration;</p> <p>i) 18/0093/FUL Half Acre, High Street, NP. Constr. external staircase to existing garage block. Cllr. Burhop, having declared his pecuniary interest, left the room. Proposed HJ Seconded DZ. That Council supports this application. 7/0/1. So resolved. Cllr. Burhop returned to the room.</p> <p>ii) 17/2857/LBC (17/2856/FUL). Brook Farm, Venn Ottery Road, NP Revision to application 17/1728/FUL. Replace dormer w. rooflight. Proposed HJ Seconded MT. That Council chooses not to comment on this application but defers the matter to EDDC Listed Building officers who are better placed to make such a determination in respect of Listed Building regulations. 9/0/0. So resolved.</p> <p>iii) 17/2858/LBC (17/2819/FUL). Brook Farm, Venn Ottery Road, NP Revisions to wall and fence proposals. Tree felling included. Proposed CB Seconded RW. That Council supports this application subject to listed building control conformance. 7/0/2. So resolved.</p>	

<p>18/05 (cont.)</p>	<p>iv) 18/3013/FUL. Littlecot House, Harpford. Re-build and extend former barn to create holiday let. Proposed HJ Seconded RW. That Council supports this application subject to clarification of the foul sewage disposal arrangements which were omitted from the application. 7/0/2. So resolved.</p> <p>v) 18/0045/FUL. 7 Littledown Orchard, NP. <i>Demolition and rebuilding of fire-damaged dwelling.</i> Letter of representation was presented to Clerk and a synopsis read to Councillors. Proposed HJ Seconded CB. That Council supports this application with a recommendation that a planning condition be applied to ensure reinstatement of boundary fence and clearance of detritus before any building work proceeds. Additionally, the bricks used for the rebuilding to match those present elsewhere on the adjacent properties to maintain the consistent visual appearance of the street-scene in the cul-de-sac. 9/0/0. So resolved. Clerk: please make appropriate submissions to EDDC planning re: consultee comments as above.</p> <p>b) Applications received for consideration after agenda; None</p> <p>c) Minor EDDC amendments received; None</p> <p>d) Tree Matters; i) <i>Clerk reported that a full refund of tree cutting charges had been offered by contractor as full and final settlement of dispute and subject to no further action being taken by Parish Council. Cllr. Ranger outlined discussions with EDDC Tree Officer to this end.</i> Proposed CB Seconded DZ. That Council accepts the offer of full reimbursement and closes the file on this matter. 7/0/2. So resolved. ii) <i>There was a subsequent discussion as to some additional recognition of / possible reparation to the family connected with the original planting of the tree. It was agreed that Clerk will investigate options for a plaque, suitably worded, and return to Council with costed options. Liaison via Cllr. Ranger with family will be necessary.</i> Clerk: please note and action accordingly.</p> <p>e) Determinations; None (* denotes where decision was contrary to views submitted by Council)</p> <p>f) Enforcement Matters; None</p> <p>g) Correspondence received; Correspondence received re: 18/0045/FUL as above. EDDC Village Plan Consultation. <i>There was a lengthy discussion regarding the impact of the proposed modifications and the possibility that the plan, as modified, might allow additional development outside the BUAB that was not in accordance with Councils, or residents, wishes. Council supported plans which would protect the village environment and positively contribute to road safety & air quality improvements but wished to make a submission outlining their objection to any wording which might, at a later date, be seen as ambiguous and leave scope for mis-interpretation by the LPA. Clerk was directed to make a suitable submission on Council's behalf taking these points on board.</i> Clerk: please note and action accordingly. Clerk: please update website with new applications, determinations, etc.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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18/06	<p>Financial Matters for Consideration</p> <p>a) Financial reports for January 2018 Due to the unavailability of the financial reports prior to the meeting, their consideration and approval was deferred until the Finance Committee meeting on 20th February 2018. Proposed CB Seconded VR. 9/0/0. So resolved Clerk: Please note and add to FC agenda for 20/2/18.</p> <p>b) Payment to be approved / ratified by Council Payments to be approved for JAN18 as previously circulated. (P) Cllr. Burhop. (S) Chair. Approved unanimously. Cllr. Burhop thanked Clerk / Chair for diligence in spotting recent overcharge and arranging refund to improve Council's finances.</p> <p>c) Expenditure under Chairman's delegated authority. As per financial reports circulated. Noted.</p>	Clerk
	Business to be considered:	
18/07a)	<p>a) TO CONSIDER REPLACEMENT OF VISIBILITY MIRROR OPP. HIGHER WAY, HARPFORD ADJACENT TO A3052.</p> <p>Clerk had circulated three options to members, all for a better specification stainless steel variant which will minimise fogging and build up of condensation. It was (P) by Cllr. Burhop. (S) Cllr. Downen that option A be approved in light of reduced price and possibility of a further discount if procurement arranged immediately. 9/0/0. So resolved. Clerk: please note and action accordingly. Liaise with online signatories to effect payment to secure additional discount. This purchase to fall into February's Payments to be approved. Please liaise with handyperson to arrange installation. Clerk was also directed to contact DCC HWO to determine whether they wished for the existing mirror to be returned to them.</p>	Clerk
18/07b)	<p>b) TO CONSIDER DCC/EDDC PARISHES TOGETHER GRANT FUND PROJECTS</p> <p>Clerk updated Council as to current developments with the 17/18 Grant Application for the Defibrillator Project and advised that EDDC had asked them to include two additional parishes in the overall project application: Rousdon and Dunkeswell, with those parishes making the relevant financial contribution to the overall purchasing scheme. i) It was (P) by Chair. (S) Cllr. Burhop that Council allow the two parishes to join the co-operative group of Councils already in place. 9/0/0. So resolved. Clerk: please note, liaise with EDDC and complete grant claim process as instructed. Also, contact other councils involved to seek their match funding contributions Regarding projects for the forthcoming Grant Award Year, Clerk has arranged for a representative of DAAT to attend the ORD meeting in March to give a short presentation to members about the night landing project. Clerk: please note and add to March agenda accordingly.</p>	Clerk Clerk

18/10	Date and time of next ordinary meeting The next meeting of council will be on Monday February 26th 2018 at 8.00pm, venue Newton Poppleford Village Hall	
18/11	It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Proposed Chair, seconded Cllr. Ranger. 9/0/0. Resolved	
	To consider Councillors ideas for collaborative working. In view of the lateness of the hour, this matter was deferred until the meeting on 26 th February 2018. Clerk: please note and add to February agenda for confidential committee discussion.	
	<i>With no further business to discuss, Chairman closed council meeting at 10.10pm.</i>	

Minutes of the Parish Council Monthly Ordinary meeting on Monday 29th January 2018 in Newton Poppleford Village Hall at 20.00hrs

Signed as a true record of the meeting above:

Chairman: _____ Date: _____