

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council Monthly Ordinary meeting on
Monday 30th April 2018 in Newton Poppleford Village Hall at 20.30hrs

ACTION by:

	<p>Present Cllrs. Jeffery, (Chair), Burhop, Coppell, Dalton, Downen, Lipczynski, Ranger, Tillotson, Walker and Zirker. Clerk, Paul Hayward. 9 members of the public</p>	
Public Forum	<p>Fire Regulations were outlined to those present. Public Questions No question from those in attendance.</p>	
18/34	<p>Apologies for absence. Cllr. Kemp</p>	
18/35	<p>Declarations of Interest made. All members present are, by definition, members of the NPPFF Trustee Board. Cllr. Burhop declared a personal interest in agenda item 18/38a). as he is acquainted with applicant.</p>	
18/36	<p>Minutes <i>i)</i> <i>a) Ordinary Meeting of Council 26th March 2018</i> Chair proposed approval of the Minutes of the Ord. meeting held on 26th March 2018. Seconded Cllr. Burhop. Resolved unanimously and therefore approved. Chair signed minutes as a true record of that meeting <i>ii)</i> <i>Matters arising from these minutes</i> Footpath Closure at King Alfred Way. Clerk was asked to liaise with DCC Public Rights of Way officer / Cavanna Homes, to try and ensure that both side of the temporary closure are opened as it was proving to be a considerable inconvenience to all residents. Clerk: please contact PROW officer as above. The annual “Balsam Bashing” programme resumes in May and the dates were detailed as below: (All Saturday mornings – 9.30am meet at the Tennis Courts) May 26th, June 9th and 30th, July 28th and August 11th. Clerk: please publish dates on website.</p>	
18/37	<p>Chairman’s Announcements / Matters of Urgency Chair reported that two meetings had been held recently: S106 / CIL with EDDC Officers; and WC Asset Transfer with EDDC Officers. Both matters were due to be discussed later in this meeting.</p>	

18/38	<p>Planning</p> <p>a) Applications received for consideration;</p> <p><i>i) 18/0094/FUL High View, High Street, NP. EX10 0DZ</i> <i>Constr. log cabin to provide temporary residence and thereafter to be used as ancillary accommodation.</i> Following on from March meeting, there were further representations from District Councillor Ranger, local residents, neighbours and Parish Councillors. It was proposed by Chair that Council reaffirms its previous decision ie. that Council does NOT SUPPORT this application It was noted that Council's previous comment submission had not been registered on the EDDC planning system. Clerk: please liaise with EDDC planning to ensure that Councils views are taken into account and uploaded.</p> <p><i>ii) 18/0199/FUL Former coal yard, Back Lane, NP. EX10 0EY</i> <i>Demolition, raising of levels and construction of 2 no. dwellings and 1 commercial B1 office unit. (amended plans received).</i> Further to a previous consideration of this application, the applicant had resubmitted plans with revised roofing materials proposed. There were further representations from residents in adjoining properties in relation to flood risk management etc. Cllr. Ranger advised that planning officers were proposing Approval as the flood mitigation measures proposed would , on balance, provide greater protection across the area, albeit they did acknowledge the potential for a worsened localised flood risk. It was proposed by Chair, seconded by Cllr. Burhop, that Council SUPPORTS this application in principle given the utilisation of a redundant site and the provision of employment opportunities, but subject to the following observations / concerns:</p> <p><i>1) That Council notes the possibility of flood risk in proximity.</i> <i>2) That Council felt the proposed Zinc dormers were not in keeping with existing streetscene.</i> <i>3) That applicant might be able to creatively develop the employment unit to incorporate space to increase the potential employment benefit to the parish.</i> 9/0/1 asbten. So resolved.</p> <p><i>iii) 18/0865/FUL 19 King Alfred Way. NP. EX10 0DG.</i> <i>Constr. 2 storey front extension & single storey side extension. (Resubmission of 17/1014/FUL – previously supported by Council)</i> After discussion, it was agreed that Councillors would undertake a site visit to consider the material matter of light shadowing and proximity to adjoining properties before making a formal comment. Clerk to seek extension from EDDC Planning dept. and arrange a site visit with applicant / agent.</p> <p><i>iv) 18/0575/FUL 6 Parsons Close. NP. EX10 0DQ</i> <i>Constr. conservatory to front elevation.</i> It was proposed by Chair, seconded by Cllr. Zirker, that Council SUPPORTS this application. 9/0/1 absten. So resolved. Clerk: Please note above and submit comments as directed. Please contact EDDC Planning officers re: deadline extensions and arrange site visits accordingly. Add to next meeting agenda for formal decision to be considered.</p>	<p>Clerk</p> <p>Cllr. VR</p>
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	<p>b) Applications received for consideration after agenda; <i>18/0695/FUL & 18/0696/LBC Pump Cottage, Harpford, EX10 0NJ</i> <i>Constr. single storey rear extension.</i></p> <p>It was proposed by Cllr. Burhop, seconded by Chair, that consideration of this application be deferred until the next meeting of Council to allow Cllrs. to undertake a site visit, in light of the listed building status. Resolved unanimously.</p> <p>Clerk; please contact EDDC Planning officers re: deadline extensions and arrange site visits accordingly.</p> <p>c) Minor EDDC amendments received; None</p> <p>d) Tree Matters; None</p> <p>e) Determinations; As per agenda published. (* denotes where decision was contrary to views submitted by Council)</p> <p>f) Enforcement Matters; None</p> <p>g) Correspondence received; None</p>	
18/39	<p>Financial Matters for Consideration</p> <p>a) Financial reports for April 2018 Bank Reconciliations March 2018 Cashbook Summary as at April 2018 Financial Reports noted by Council. Available on website for public access.</p> <p>b) Payment to be approved / ratified by Council Payments to be approved for APR18 as previously circulated. Proposed Chair. Seconded Cllr. Burhop. Approved unanimously.</p> <p>c) Expenditure under Chairman's delegated authority.</p>	
	<p>Business to be considered:</p>	
18/40i)	<p>i) TO CONSIDER SUMMER COMMUNITY EVENT IN COLLABORATION WITH PRIMARY SCHOOL / PTA.</p> <p>2 representatives of the school PTA made a short presentation to Council outlining their plans, aims and objectives etc. Planned for 29th June 2018. Early afternoon events and then possibly running on through into evening. Discussions included volunteers, facilities, amenities, catering, entertainment, refreshments.</p> <p>It was agreed that Council would assist in any way it could with members volunteering as they deemed able. It was not to be designated, however, as a Council arranged event. However, if an additional evening event was arranged, this would be via the Council not the school / PTA.</p> <p>Chair offered to assist financially via Chairs Allowance if a village mailshot was arranged in order to maximise publicity and encourage attendance.</p> <p>Councillors: Please liaise with Cllr. Burhop / School PTA if you are able to assist.</p>	Clerk

18/40ii)	<p>ii) TO CONSIDER S.106 EXPENDITURE / PROJECTS Following on from a recent S.106 meeting between Chair, Cllr. Ranger, Clerk & EDDC officers, Clerk had circulated a theoretical matrix of how existing S.106 funds could be split and spent to maximise benefit to the NP parish. This included additional safety fencing alongside the play area which was permissible without consultation as a safety matter.</p> <p>It was proposed by Chair, seconded by Cllr. Burhop, that the figures provided be sent to EDDC S.106 officers for their urgent attention to seek draw-down of the funds available. It was also proposed to seek two further quotes for the safety fencing in order to get that project completed with the minimum of delay. Resolved unanimously.</p> <p>Clerk: please forward all figures to S.106 / EDDC and ask for urgent action to allow drawdown of funds to complete the fencing and gazebo projects.</p> <p>(It was confirmed that Adult Gym equipment constitutes SPORTS capital rather than PLAY capital expenditure)</p>	Clerk
18/40iii)	<p>ii) TO CONSIDER OUTCOME OF RECENT MEETING REGARDING wc. ASSET TRANSFER WITH EDDC OFFICERS. Following on from a recent meeting between Chair, Cllr. Ranger and Clerk with EDDC officers, there was dismay that nothing has moved forward since November 2017 when the original asset transfer request was submitted; the delay being due to EDDC policy issues and staff changes. The District Council was unwilling to permit the freehold asset transfer until further consideration was given to the adjacent car park responsibilities and financial impact, and Cllrs. were advised that a meeting of the Asset Management Forum (AMF) had been arranged at EDDC for mid-June where this matter would be discussed further. There was a possibility that Council might be offered a longer lease (perhaps 20years) but this is subject to negotiation. Cllr. Burhop suggested that the Finance Committee meeting of the 8th May consider the financial reserves currently set aside for the refurbishment in conjunction with their discussions on end-of-year virements. Matter was deferred until after AMF.</p> <p>Clerk: Please note and liaise with EDDC re: AMF meeting. Please add to Fin.Comm. agenda for consideration.</p>	
18/41	<p>Correspondence None received that had not already been circulated to members.</p>	
18/42	<p>Date and time of next ordinary meeting The next meeting of council will be on Monday 21st May 2018, the Annual Meeting of Council.</p>	
	<p><i>With no further business to discuss, Chairman closed council meeting at 9.50pm.</i></p>	

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Signed as a true record of the meeting above:

Chairman: _____ Date: _____