

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** *Cllr. Hazel Jeffery*  
*The Stables*  
*Hoppins*  
*Southerton*  
*EX11 1SD*

**Clerk:** *Paul Hayward*  
*Plumtree*  
*Old North Street*  
*Axminster*  
*EX13 5QF*

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in The Village Hall, Station Road, Newton Popleford  
**on Monday 17th December 2018 at 8.00pm**

**All council meetings are open to members of the public and the press.**  
**(Public Bodies[Admission to Meetings] Act 1960)**  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

To consider the following business:

## **CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.**

### **Public Forum**

Written reports have been circulated to members beforehand, items a) to c):

- a) Police Representative
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) **Questions and Representations from residents / parishioners**

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Popleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

**Before speaking, kindly give your name and address to the Clerk.**  
**No minutes will be produced for this part of the meeting.**

- 18/153 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 18/154 **Declarations of interest from members.**  
**(this does not preclude the duty to declare further interests as applicable)**
- 18/155 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 26th November 2018 as previously circulated.**
  - i) To consider matters arising from those minutes:
- 18/156 **To receive and consider the minutes of the Finance Committee meeting held Tuesday 4th December 2018, as previously circulated.**
  - i) To consider matters arising from those minutes.
- 18/157 **To receive and consider the minutes of the Planning Committee meeting held Tuesday 4th December 2018, as previously circulated.**
  - i) To consider matters arising from those minutes.
- 18/158 **Chair's announcements / Matters of urgency for report only**
- 18/159 **Financial Matters:**
  - a) i) To consider and, if thought fit, approve Council's Accounts for Payment, as previously circulated to members, for December 2018.
  - ii) To resolve that payments be made from account on 20th December 2018.
  - b) To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations ( financial regulations extant )**
  - c) To consider and review the financial reports for December 2018 as previously published on Council's public access website. incl. Cashbook summary, budget monitor and bank reconciliations.**
  - d) Questions from Councillors relating to the financial accounts.**

18/160 **Planning Matters:**

**a) To consider planning applications received**

- i) 18/2684/VAR - Old Southerton House, Southerton, EX11 1SE  
*Variation of condition 5 of planning consent 07/2922/COU.  
To allow holiday let unit to be managed from alternative adjacent property.*

**b) Planning Decisions advised by LPA;**

None advised at time of agenda publication

*\* Denotes where decision varies with Council's views / comments*

**c) Tree Matters:**

- i) 18/0135/TPO - Little Orchard, Newton Poppleford  
ii) 18/2689/TRE - 2 Parsons Close, NP. Pruning & Crowning to Oak Tree (T1)

**d) Appeal Matters:**

- i) 18/1849/FUL - 19 King Alfred Way, NP. Appeal Notification (Refusal) received.  
*To consider Council's response / comment to Planning Inspector by 9th January 2019*

**e) Planning Correspondence**

- i) Draft Heritage Strategy Consultation (response by 22 Jan 2019)  
ii) National Landscapes AONB and National Parks Review (response by 18 Dec 2018)

**BUSINESS TO BE CONDUCTED:**

18/161 **To consider adoption of Council's Emergency Plan.**

18/162 **To consider proposals for future use of adopted, former BT, phone kiosk.**

18/163 **To consider proposed wording from EDDC for WC Lease Heads of Terms doc.**

18/164 **To consider financial arrangements for Pavilion Christmas Lunch event:**

18/165 **Correspondence received - that not already circulated to members.**

**Date of next Ordinary Meeting - Monday 28th January 2019 - 8pm  
Venue - Newton Poppleford Village Hall, Station Road.**

18/166 *It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.*

18/167 **Matters to be considered in Committee:**

- a) To consider arrangements for staff leave 2018**  
**b) To consider arrangements for auditing of NPPFF accounts 2017-18**  
in Council's capacity as Sole Management Trustee of the Charity.

With no further business to attend to, the Chair will close the meeting



**Paul Hayward**  
Clerk to the Parish Council  
11th December 2018

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public*