

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** Cllr. Hazel Jeffery  
The Stables  
Hoppins  
Southerton  
EX11 1SD

**Clerk:** Paul Hayward  
Plumtree  
Old North Street  
Axminster  
EX13 5QF

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in Harpford Village Hall, Harpford  
on **Monday 25th February 2019 at 8.00pm**

All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

To consider the following business:

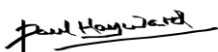
**CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.**

<p><b>Public Forum</b></p> <p>Written reports have been circulated to members beforehand, items a) to c):</p> <ul style="list-style-type: none"><li>a) Police Representative</li><li>b) County Councillor report; Cllr. Claire Wright</li><li>c) District Councillor report; Cllr. Val Ranger</li><li>d) Report from Ted Swan, P3 / Footpath Warden</li><li>e) <b>Questions and Representations from residents / parishioners</b></li></ul> <p><b>This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.</b></p> <p><i>Before speaking, kindly give your name and address to the Clerk.</i> <b>No minutes will be produced for this part of the meeting.</b></p>
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- 19/014 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 19/015 **Declarations of interest from members.**  
*All Councillors are members of the NPPFF Trustee Board as members of this Council. The planning application below (19/022a)ii) is submitted in the name of the Council. (this does not preclude the duty to declare further interests as applicable)*
- 19/016 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 28th January 2019 as previously circulated.**  
i) To consider matters arising from those minutes:
- 19/017 **To receive and consider the minutes of the Finance Committee meeting held Tuesday 12th February 2019, as previously circulated.**  
i) To consider matters arising from those minutes.
- 19/018 **To receive and consider the minutes of the Planning Committee meeting held Tuesday 19th February 2019, as previously circulated.**  
i) To consider matters arising from those minutes.
- 19/019 **To receive and consider the minutes of the Personnel & Policy Committee meeting held Tuesday 19th February 2019, as previously circulated.**  
i) To consider matters arising from those minutes.
- 19/020 **Chair's announcements / Matters of urgency for report only**

- 19/021 **Financial Matters:**
- a) To consider and, if thought fit, approve Council's Accounts for Payment, as previously circulated to members, for February 2019
  - b) To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations ( financial regulations extant )
  - c) To consider and review the financial reports for February 2019 as previously published on Council's public access website. incl. Cashbook summary, payments schedule and bank reconciliation.
  - d) Questions from Councillors relating to the financial accounts.
- 19/022 **Planning Matters:**
- a) **To consider planning applications received:**
    - i) 19/0219/FUL; Swain - 4 Meadow Drive, NP. EX10 0DN  
*Constr. Single storey extension (deferred from Plan.Comm. 19/2/19)*
    - ii) 19/0302/FUL; - Newton Poppleford and Harpford Parish Council  
*Site: Playing Field, Back Lane, Newton Poppleford. EX10 OHA  
Installation of lighting column, luminaires and assoc. electrical equipment to provide an emergency night landing site for the Air Ambulance.*
    - iii) 19/0334/FUL; Norman - Outer Hanger, Lane to OH, NP. EX10 0DB  
*Raise roof height to enable first floor accomm. & alterations / ext. to veranda*
  - b) **Planning Determinations/Decisions advised by LPA:**  
*18/1823/FUL - Land to east of Lynch Head, Southerton. Approved w. conditions.*  
*\* Denotes where decision varies with Council's views / comments*
  - c) **Tree Matters:**
    - i) Offer of Landmark Tree from DCC / DADBRF "3:2:1" policy re: Ash dieback
  - d) **Appeal Matters:**  
None advised at time of agenda publication
  - e) **Planning Correspondence**  
None received.
- BUSINESS TO BE CONDUCTED:**
- 19/023 **To consider current Casual Vacancy on the Council:**
- 19/024 **To consider matters pertaining to parish & district Council elections 2nd May:**
- 19/025 **To consider Grant Award and Assessment Policy for 2019/20:**
- 19/026 **To consider planting arrangements for Venn Ottery Rd. Cemetery Garden of Remembrance:**
- 19/027 **To consider matters pertaining to Parish Winter Resilience; Grit bins etc.:**
- 19/028 **To consider matters pertaining to website re: tenders and procurement:**
- 19/029 **To ratify Council's support for Street Trading concession in School Lane Car Park via EDDC; Exe Valley Pizza (Monday trading, weekly)**
- 19/030 **Correspondence received - that not already circulated to members.**
- Date of next Ordinary Meeting - Monday 25th March 2019 - 8pm**  
**Venue - Newton Poppleford Village Hall, Station Road. Newton Popp.**

With no further business to attend to, the Chair will close the meeting



**Paul Hayward**  
**Clerk to the Parish Council**  
18th February 2019

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public*