

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** Cllr. Hazel Jeffery  
The Stables  
Hoppins  
Southerton  
EX11 1SD

**Clerk:** Paul Hayward  
Plumtree  
Old North Street  
Axminster  
EX13 5QF

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in Harpford Village Hall, Harpford  
**on Monday 25th March 2019 at 8.00pm**

All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

To consider the following business:

**CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.**

<p><b>Public Forum</b></p> <p>Written reports have been circulated to members beforehand, items a) to c):</p> <ul style="list-style-type: none"><li>a) Police Representative</li><li>b) County Councillor report; Cllr. Claire Wright</li><li>c) District Councillor report; Cllr. Val Ranger</li><li>d) Report from Ted Swan, P3 / Footpath Warden</li></ul> <p><i>To consider issues relating to Japanese Knotweed in parish.</i></p> <ul style="list-style-type: none"><li>e) Questions and Representations from residents / parishioners</li></ul> <p><b>This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.</b></p> <p><i>Before speaking, kindly give your name and address to the Clerk.</i></p> <p><b>No minutes will be produced for this part of the meeting.</b></p>
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19/031 **To receive apologies for absence (LGA 1972 S.85 (1))**

19/032 **Declarations of interest from members.**

*All Councillors are members of the NPPFF Trustee Board as members of this Council.  
(this does not preclude the duty to declare further interests as applicable)*

19/033 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 25th February 2019 as previously circulated.**

i) To consider matters arising from those minutes:

19/034 **To receive and consider the minutes of the Finance Committee meeting held Tuesday 12th March 2019, as previously circulated.**

i) To consider matters arising from those minutes.

19/035 **Chair's announcements / Matters of urgency for report only**

- 19/036 **Financial Matters:**
- a) To consider and, if thought fit, approve Council's Accounts for Payment, as previously circulated to members, for March 2019
  - b) To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations ( financial regulations extant )
  - c) To consider and review the financial reports for March 2019 as previously published on Council's public access website. incl. cashbook summary, receipts and payments schedules & bank reconciliation. Also, to review Final End of Year Budget Monitor.
  - d) Questions from Councillors relating to the financial accounts.

- 19/037 **Planning Matters:**
- a) **To consider planning applications received:**
    - i) 19/0099/LBC; Cox / Jeffery. The Stables, Hoppins, Southerton. EX11 1SD Installation of 15 no. solar panels on rear (soth) elevation.
  - b) **Planning Determinations/Decisions advised by LPA:**
    - 19/0180/FUL - 14 Lark Rise. NP. Approved (standard time limit)
    - 19/0219/FUL - 4 Meadow Drive, NP. Approved (standard time limit)
    - 19/0250/FUL - 9 Brook Meadow, NP. Approved (standard time limit)

*\* Denotes where decision varies with Council's views / comments*
  - c) **Tree Matters:**

None
  - d) **Appeal Matters:**

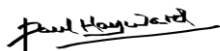
18/0865/FUL - 19 King Alfred Way, NP. Appeal allowed by Planning Inspectorate.
  - e) **Planning Correspondence**

EDDC AONB Heritage Conference - Sidmouth 27/4/19

**BUSINESS TO BE CONDUCTED:**

- 19/038 **To consider request for tree planting on Venn Ottery village green (VOSRA)**
- 19/039 **To consider planting suggestions for VORC Garden of Remembrance.**
- 19/040 **To consider arrangements for Parish and District Council elections 2/5/19**
- 19/041 **To consider arrangements for cleaning of WC facilities off School Lane.**
- 19/042 **To consider matters pertaining to repairs to St. Luke's Cemetery wall.**
- 19/043 **To receive update on current Health Questionnaire Data Collection exercise in relation to evidence gathering for planning submission re: planned surgery building within King Alfred Way development (18/2608/OUT)**
- 19/044 **To consider arrangements for procurements under approved s.106 Play and Sports Capital Funding Deed Agreement signed between NPHPC and EDDC.**
- 19/045 **Correspondence received - that not already circulated to members.**
- Date of next Ordinary Meeting** - Monday 29th April 2019 - 8.30pm  
( immediately preceded by Annual Parish Meeting at 8.00pm )
- Venue** - Newton Popleford Village Hall, Station Road. Newton Popp.

With no further business to attend to, the Chair will close the meeting



**Paul Hayward**  
Clerk to the Parish Council  
18th March 2019

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public*