

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: *Cllr. Hazel Jeffery*
The Stables
Hoppins
Southerton
EX11 1SD

Clerk: *Paul Hayward*
Plumtree
Old North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to the Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL
taking place in The Village Hall, Station Road, Newton Poppleford
on Monday 28th January 2019 at 8.00pm

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

To consider the following business:

CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.

Public Forum

Written reports have been circulated to members beforehand, items a) to c):

- a) Police Representative
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- 19/001 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 19/002 **Declarations of interest from members.**
(this does not preclude the duty to declare further interests as applicable)
- 19/003 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 17th December 2018 as previously circulated.**
i) To consider matters arising from those minutes:
- 19/004 **To receive and consider the minutes of the Finance Committee meeting held Tuesday 15th January 2019, as previously circulated.**
i) To consider matters arising from those minutes.
- 19/005 **To receive and consider the minutes of the Planning Committee meeting held Friday 11th January 2019, as previously circulated.**
i) To consider matters arising from those minutes.

19/006 **Chair's announcements / Matters of urgency for report only**

19/007 **Financial Matters:**

a) To consider and, if thought fit, approve Council's Accounts for Payment, as previously circulated to members, for January 2019

b) To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations (financial regulations extant)

c) To consider and review the financial reports for January 2019 as previously published on Council's public access website. incl. Cashbook summary, payments schedule and bank reconciliation.

d) Questions from Councillors relating to the financial accounts.

19/008 **Planning Matters:**

a) **To consider planning applications received**

i) 19/0053/AGR - Benchams, Newton Poppleford, EX10 ODA
Construction of agricultural storage building.

b) **Planning Decisions advised by LPA;**

None advised at time of agenda publication

** Denotes where decision varies with Council's views / comments*

c) **Tree Matters:**

None advised at time of agenda publication

d) **Appeal Matters:**

None advised at time of agenda publication

e) **Planning Correspondence**

i) EDDC & BH AONB Landscape Character Assessment Consultation

BUSINESS TO BE CONDUCTED:

19/009 **To consider quotation for Play area maintenance / repairs.**

19/010 **To consider request for additional grounds maintenance on playing field.**

19/011 **To consider arrangements for cleaning of WC in School Lane Car Park.**

19/012 **To consider proposed draft plans for WC refurbishment prior to quotes.**

19/013 **Correspondence received - that not already circulated to members.**

i) Letter of thanks received from Royal British Legion.

Date of next Ordinary Meeting - Monday 25th February 2019 - 8pm

Venue - Harpford Hall, Harpford, Newton Poppleford and Harpford Parish

With no further business to attend to, the Chair will close the meeting



Paul Hayward
Clerk to the Parish Council
21st January 2019

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public