

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** *Cllr. Hazel Jeffery*  
*The Stables*  
*Hoppins*  
*Southerton*  
*EX11 1SD*

**Clerk:** *Paul Hayward*  
*Plumtree*  
*Old North Street*  
*Axminster*  
*EX13 5QF*

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in The Village Hall, Station Road, Newton Poppleford  
**on Monday 29th October 2018 at 8.00pm**

**All council meetings are open to members of the public and the press.**  
**(Public Bodies[Admission to Meetings] Act 1960)**  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

To consider the following business:

**CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.**

## Public Forum

Written reports have been circulated to members beforehand, items a) to c):

- a) Police Representative
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) **Questions and Representations from residents / parishioners**

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

**Before speaking, kindly give your name and address to the Clerk.**

**No minutes will be produced for this part of the meeting.**

18/117 **To receive apologies for absence (LGA 1972 S.85 (1))**

18/118 **Declarations of interest from members.**

**(this does not preclude the duty to declare further interests as applicable)**

18/119 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 24th September 2018 as previously circulated.**

- i) To consider matters arising from those minutes:
  - a) *Beech Close, Exmouth Road, Newton Poppleford*
  - b) *Provision of preventative / educational dog waste measures*
  - c) *Update on forthcoming parish community events*

- 18/120 **To receive and consider the minutes of the Planning Committee meeting held Monday 24th September 2018, as previously circulated.**  
i) To consider matters arising from those minutes.
- 18/121 **To receive and consider the minutes of the Finance Committee meeting held Tuesday 16th October 2018, as previously circulated.**  
i) To consider matters arising from those minutes.
- 18/122 **Chair's announcements / Matters of urgency for report only**
- 18/123 **Financial Matters:**  
a) To consider and, if thought fit, approve Council's Accounts for Payment as previously circulated to members for October 2018.  
b) To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations ( financial regulations extant )  
c) To consider and review the financial reports for September & October 2018 as previously published on Council's public access website. incl. Cashbook summary, budget monitor and bank reconciliations.  
d) Questions from Councillors relating to the financial accounts.
- 18/124 **Planning Matters:**  
a) To consider planning applications received  
i) 18/2016/FUL - Garden of Highlands, Capper Close, NP, EX10 0HD  
*Amended Plans: Constr. of single dwelling and formation of access, driveway and parking.*  
ii) 18/2239/LBC - Brook Farm, Venn Ottery Rd., NP, EX10 0BU  
*Constr. of dormer window on rear (SW) elevation.*  
b) Determinations advised;  
**18/1968/FUL. Ashcroft, Burrow Lane, NP. Constr. single storey extensions**  
**Approved.**  
**18/1849/FUL. 19 King Alfred Way, NP. Constr. 2 storey front & s/s side extension.**  
**Refused**  
**18/1137/LBC. Conen Cottage, NP. Various works to listed building.**  
**Approved.**  
*\* Denotes where decision varies with Council's views / comments*  
c) **Tree Matters:**  
i) To consider issue of fallen trees on Webbers Meadow and Venn Ottery Green.
- BUSINESS TO BE CONDUCTED:**
- 18/125 **To consider request from applicant for permission to undertake metal detection activities on Venn Ottery Green as per NCMD guidelines.**
- 18/126 **To consider creation of Garden of Remembrance at Venn Ottery Rd Cemetery to allow the scattering of ashes.**  
i) *Size and location.*  
ii) *Planting therein.*  
iii) *Charges structure for permission to scatter ashes.*

- 18/127 **To consider proposal to formally recognise Venn Ottery Road Cemetery as "undedicated" burial place within parish of Newton Popleford & Harpford.**
- 18/128 **To consider proposal to purchase a second public access defibrillator for the parish of Newton Popleford and Harpford.**  
*i) Location of Defibrillator and siting thereof; internal / external*  
*ii) Provision of community training for same.*
- 18/129 **To consider proposals from Cavannah Homes for donation towards Community projects in the parish.**
- 18/130 **To consider Council's response to recent RDE Engagement Survey**
- 18/131 **To consider future use of decommissioned phone kiosk on Church Green**
- 18/132 **Correspondence received - that not already circulated to members.**  
 i) CPRE Devon Housing Needs Evidence Report September 2018
- Date of next Ordinary Meeting - Monday 26th November 2018 - 8pm**  
**Venue - Newton Popleford Village Hall, Station Road.**
- 18/133 *It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.*
- 18/134 **Matters to be considered in Committee:**  
 a) To consider matters relating to EDDC Draft Heads of Terms (lease)

With no further business to attend to, the Chair will close the meeting



**Paul Hayward**  
**Clerk to the Parish Council**  
 22nd October 2018

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public*