

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
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Newton Poppleford
EX10 0ED
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Clerk: Paul Hayward
Plumtree
North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 18th May 2020

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*
ZOOM Platform - 823 5487 2540 / Access Code *** (contact Clerk above for code)**
Meeting will be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

20/043 **To consider apologies for absence and approve if accepted**
(LGA 1972 S.85 (1))

- 20/044 **Declarations of interest from members / Dispensations afforded.**
(this does not preclude the duty to declare further interests during the meeting as applicable)
Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/19. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.
- 20/045 **To consider request from Cllr. Howard Hughes for a dispensation pertaining to tree matters to remain in effect until May 2023 in respect of personal and pecuniary interests.**
- 20/046 **To receive and, if thought fit, approve minutes of previous Ordinary Meeting held on Monday 27th April 2020 as previously circulated.**
To consider matters arising from those minutes.
 Chair will be asked to sign a facsimile copy of these minutes as a true record at the time of approval
- 20/047 **To consider and, if thought fit, to approve the proposed amendments to Council's extant Standing Orders to allow temporary changes to procedure in light of ongoing CV-19 situation; revisions previously circulated to members.**
- 20/048 **Chair's announcements / Statement on ongoing CV-19 situation**
- 20/049 **To consider Casual Vacancy as a result of recent resignation from Council.**
Clerk to update Council on current arrangements for filling of vacancy.
- 20/050 **To consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**
RFO to provide financial summary for members re: Emergency Funding
- 20/051 **Planning Matters:**
- a) To ratify planning recommendations submitted under delegated authority:**
 - i) 20/0784/FUL - Highfield, Higher Way, Harpford*
Constr. dormer windows front and rear, raising of roof, provision of cladding
 - b) To consider planning applications received:**
 - i) 20/0927/FUL - Peeks House, Harpford, EX10 0NH*
Installation of an air source heat pump
 - c) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)**
 - d) Tree Matters (Planning);**
None advised
 - e) Planning determinations / decisions advised;**
 - f) Appeals.**
 - 19/1999/FUL - Conversion of Barn south of Grange Farm, NP.*
APP/U1105/W/20/3248033. Appeal lodged to Secretary of State.
Council's representations (if any) to be submitted by 3rd June 2020.
 - g) Planning Correspondence received.**
None received.

20/052 **Financial Matters:**

- a) To consider and review Financial Reports for May 2020 and year end.
- b) To receive update from RFO as to current audit and governance arrangements and to make arrangements for a meeting of the Finance Committee.
- c) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for May 2020
- d) Questions to RFO from members of Council
- e) To consider proposal to move primary bank account to alternative provider in light of historic and ongoing service failures and administrative challenges.

20/053 **BUSINESS TO BE CONSIDERED:**

- a) **To consider further progress with tree works / planting in the parish including remedial / safety works where appropriate; Cllr. Hughes to report.**
- b) **To consider report from Climate Change Emergency Working Party; Cllr. Bilenkyj to report.**
- c) **To consider matters pertaining to parish footpaths (P3) and recent requests for access from local landowners.**
- d) **To consider request from adjoining landowner for Parish Council to repair gateway at NE entrance to Venn Ottery village green; report circulated.**
- e) **To consider quotations for materials and labour to repair the footbridge between Webbers Meadow field one, and two; this being a item for 2020-21 budgetary expenditure.**
- f) **To approve repairs to railings / handrail outside Kirby's Furnishings (adjacent to area now held under licence by Parish Council from DCC).**
- g) **To consider matter of Cemetery Fees charged by the Parish Council in relation to ongoing CV-19 situation and burials / interments for non-parishioners.**
- h) **To consider update on replacement Play Equipment at Turners Close play area to be funded through Section 106 contributions; if received in time.**
- i) **To consider proposal that Clerk be directed to begin collation of specification for re-tendering of Parish Grounds Maintenance Contract for period 2021-24.**
- j) **To consider suggestion that Council seek the transfer of the green space at Hillside (by way of an asset transfer from EDDC) to create a recreation area**
(this matter was deferred from the last Ordinary meeting)

20/054 **Correspondence received - that not already circulated to members**

20/055 **Date of next Ordinary Meeting**

29th June 2020 - venue as yet undetermined, possibly remotely held.

20/056

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

As Councillors will be considering matters "in committee", and to facilitate the exclusion of members of the public as per proposal above, this part of the meeting will be held under a separate ZOOM meeting ID with restricted access as per Clause 78 of the Coronavirus Act 2020

20/057 **Matters to be considered in committee:**

- i) Matters pertaining to materials under the ownership of the Parish Council at Back Lane; Council to consider arrangements for replacement thereof.

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
11th May 2020

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.