

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:**  
*Clr. Chris Burhop*  
*Half Acre*  
*High Street*  
*Newton Popleford*  
*EX10 0ED*

**Clerk:**  
*Paul Hayward*  
*Plumtree*  
*Old North Street*  
*Axminster*  
*EX13 5QF*

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in The Village Hall, Newton Popleford  
**on Monday 14th October 2019 at 8.00pm**

**All council meetings are open to members of the public and the press.**  
**(Public Bodies[Admission to Meetings] Act 1960)**  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

## **FIRE REGULATIONS**

### **Public Forum**

*Some reports may have been circulated beforehand and published online.*

**Presentation to Council by Neil Harris and Kim Strawbridge  
re: Pebblebed Heath Consultation**

- a) Police Representative
  - > Update regarding Community Speedwatch proposals
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Popleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

*Before speaking, kindly give your name and address to the Clerk.*

*No minutes will be produced for this part of the meeting.*

To consider the following business:

- 19/149 **To consider apologies for absence and approve if accepted**  
**(LGA 1972 S.85 (1))**
- 19/150 **Declarations of interest from members / Dispensations afforded.**  
*(this does not preclude the duty to declare further interests during the meeting as applicable)*  
*Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/19. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.*
- 19/151 **To receive and, if thought fit, approve minutes of previous Ordinary Meeting held on Monday 19th August 2019 as previously circulated.**  
*Matters arising from those minutes.*

- 19/152 **To receive and consider minutes of previous Finance Meeting held on Tuesday 15th August 2019 as previously circulated.**  
*Matters arising from those minutes.*
- 19/153 **Chair's announcements / Matters of urgency for report only**
- 19/154 **To consider Draft Neighbourhood Plan re-submission document:**  
*Chair of Steering Committee to address Council*
- 19/155 **Planning Matters:**
- a)** To consider planning applications received
- i) 19/1999/FUL - Barn to South of Grange Farm, Newton Poppleford  
Conversion of barn to dwelling (incl. external alterations)  
Change of Use to equestrian area to residential curtilage  
Formation of access driveway, and installation of package sewage plant*
- ii) To ratify decision for 19/1739/FUL - Berwood, Exmouth Road, NP.  
after amended plans for minor change considered by Planning Committee.  
(Alterations to access entrance off Exmouth Road).  
See Determination below - already approved.*
- b)** Tree Matters; *none advised*
- c)** Planning determinations / decisions advised;
- 19/1739/FUL - Berwood, Exmouth Rd., Newton Poppleford**  
**APPROVED**
- 19/1673/CPL - Hillside House, Exeter Rd., Newton Poppleford**  
**REFUSED (CPE)**
- 19/1631/FUL - Faldonside, Tipton St. John**  
**APPROVED**
- 19/1526/FUL - Brookdene, High St., Newton Poppleford**  
**APPROVED**
- \* Denotes where decision varies with Council's views / comments*
- d)** Appeals.  
*18/2016/FUL - Garden of Highlands, Capper Close, Newton Poppleford*
- e)** Planning Correspondence received.  
*None received*
- 19/156 **Financial Matters:**
- a)** To consider and review Financial Reports for SEP & OCT 2019 as previously published online on Council's website.
- b)** Questions to RFO from members regarding financial reports.
- c)i)** To consider and, if thought fit, ratify Accounts for Payment as previously circulated to members for September 2019 but already paid as per previous resolution.
- c)ii)** To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for October 2019

- 19/156 **d)** To consider expenditure authorised under Chair's and/or Clerk's  
(continued) delegated powers as per adopted Financial Regulations  
( financial regulations extant )  
**e)** To consider timetable for Parish Council Risk Assessment review  
**f)** To consider timetable for budget and precept consideration and review  
**g)** To agree arrangements for Interim Internal Audit review (RFO/IA)

19/157 **BUSINESS TO BE CONSIDERED:**

- a) **To receive update from Clerk in respect of recent Tree Audit and additional information received from EDDC Tree Officers re: Landmark tree proposals.**
- b) **To consider creation of Parish Tree Policy**
- c) **To ratify previous agreement to permit installation of bird boxes on parish trees by third parties.**
- d) **To consider request from Exmouth and District Community Transport for a Parish Council representative on their Management Committee**
- e) **To consider arrangements for co-option for Venn Ottery ward vacancy**
- f) **To consider proposals for an annual "parish clean-up" event**
- g) **To consider Parish Council involvement with Community Speedwatch**
- h) **To consider other schemes to minimise traffic speed in parish**
- i) **To consider arrangements for Remembrance Sunday (10/11/19)**
- j) **To consider P3 (footpath) matters pertaining to FP1 (School Lane to Toll)**

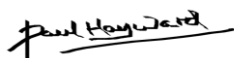
19/158 **Correspondence received - that not already circulated to members.**  
*EDDC Proposals to consult on revised car park charges in Newton Popp.*

19/159 **Date of next Ordinary Meeting - Monday 25th November 2019**  
Venue - NP Village Hall

19/160 ***It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.***

19/161 **Matters to be considered in committee:**

- a) To ratify delegated decision to award WC Plans contract
- b) To consider matters pertaining to St. Luke's cemetery and curtilage
- c) To consider arrangement and agreements for November Firework event
- d) To consider expenditure for proposed Christmas Tree installation



**Paul Hayward**  
Clerk to the Parish Council  
7th October 2019

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public*