

Newton Poppleford and Harpford Parish Council

Notice of the Ordinary Council Meeting - 18th December 2017

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to the Ordinary Meeting of the Parish Council on Monday 18th December 2017 at 8.00pm at **Newton Poppleford Village Hall, Station Road, Newton Poppleford.**



Paul Hayward, Clerk to the Council
Date: 11th December 2017

Public Forum

- a) Fire Regulations
- b) Police Representative
- c) County Councillor report
- d) District Councillor report
- e) Other reports from representatives
 - i) P3 / Footpath Warden
 - ii) Village Hall Liaison Representative - Cllr. Walker
- f) Neighbourhood Plan update / report
- g) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chairman) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

***Before speaking, kindly give your name and address to the Clerk.
No minutes will be produced for this part of the meeting.***

- 1/12 **To receive apologies for absence** (LGA 1972 S.85 (1))
- 2/12 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- 3/12 **i) To receive, and if thought fit, approve the minutes of the:**
 - a) Ordinary meeting of Council held 27th November 2017
 - b) Finance Committee meeting held 12th December 2017**ii) Matters arising from these minutes**
- 4/12 **Chairman's Announcements (if applicable)**
- 5/12 **Planning Matters**
 - a) Applications received for consideration as below:
 - i) 17/2494/VAR - Holmleigh, Back Lane, NP.
Variation of Condition 9 (approved plans) 11/2679/FUL
Substitute Double Garage for Single Garage Plot 1
 - ii) 17/2857/LBC & 2856/FUL. Brook Farm, Venn Ottery Road
Revision to application 17/1728/FUL. Adaptation to windows.
 - iii) 17/2919/FUL & 2858/LBC. Brook Farm, Venn Ottery Road
Remove existing wall and fence. Replace with new rendered wall.
 - b) To consider applications received after deadline for agenda:
Clerk to update Council as necessary.
 - c) To consider minor amendments by EDDC to previous applications:
None advised
 - d) Tree Matters:
 - i) Trees on Church Green; update
 - e) Determinations:
None advised
 - f) Enforcement Matters:
None advised
 - g) Planning Correspondence received:

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- 6/12 **Financial Matters**
- a) To receive, and if thought fit, approve Financial Reports including NOV bank reconciliations, 2017/18 cashbook summary (DEC) and NOV budget monitor as previously circulated to members.
 - b) To receive Payments to be Approved for December 2017 and, if thought fit, approve for payment.
 - c) To consider items of expenditure authorised under Chairman's delegated authority (Financial Regulations extant)

7/12 **Business to be conducted:**

By Date:

- a) *To consider proposed Budget and Precept for 18/19*
Proposer: Chair of Finance Comm.
- b) *To consider adoption of BT Red phone kiosk on Church Green*
Clr. Burhop to speak
- c) *To consider DCC/EDDC Parishes Together Grant Fund Projects*
i) 17/18 Financial Year - Defibrillator project
ii) 18/19 Financial Year - Collaborative working / Letter of Support
Proposer: Chair
- d) *To consider Flood Risk / Prevention in parish*
Proposer: Chair
- e) *To consider meeting dates for Council 2018*
Proposer: Chair

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- 8/12 **Section 106 / CIL funding Update.**
i) S106 Play Capital Expenditure
- 9/12 **To consider Highways and Parish Maintenance Matters**
i) Four Elms Hill Safety Issues: Installation of additional VAS Pole opp. Lower Way
ii) Update from HATOC meeting
ii) Safety Mirror opp. Higher Way junction / A3052
iii) Relocation of eastbound Bus Stop to Lower Way junction; update
- 10/12 **Matters considered as urgent by presiding Chairman.**
- 11/12 **Correspondence received; that not already circulated to members.**
- 12/12 **To confirm date, time and venue of next meeting:**
29th January 2018 at 8.00pm, venue to be advised

With no further business to attend to, the Chair will close the meeting

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public