

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** Cllr. Chris Burhop  
Half Acre  
High Street  
Newton Poppleford  
EX10 0ED

**Clerk:** Paul Hayward  
Plumtree  
Old North Street  
Axminster  
EX13 5QF

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in The Village Hall, Newton Poppleford  
**on Monday 23rd December 2019 at 8.00pm**

**All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

## FIRE REGULATIONS

### Public Forum

*Some reports may have been circulated beforehand and published online.*

- a) To note outcome of General Election held 12th December 2019
- b) Police representative report
- c) County Councillor report; Cllr. Claire Wright
- d) District Councillor report; Cllr. Val Ranger
- e) Report from Ted Swan, P3 / Footpath Warden
- f) Questions and Representations from residents / parishioners

**STATEMENT FROM CHAIR REGARDING FORTHCOMING COUNCIL CONSIDERATION OF  
CLIMATE CHANGE EMERGENCY, CONSERVATION & TREE MANAGEMENT PLANNING.**

This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

*Before speaking, kindly give your name and address to the Clerk.*

No minutes will be produced for this part of the meeting.

To consider the following business:

19/175 To consider apologies for absence and approve if accepted  
(LGA 1972 S.85 (1))

- 19/176 **Declarations of interest from members / Dispensations afforded.**  
(this does not preclude the duty to declare further interests during the meeting as applicable)  
*Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/19. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.*
- 19/177 **To receive and, if thought fit, approve minutes of previous Ordinary Meeting held on Monday 25th November 2019 as previously circulated.**  
*To consider matters arising from those minutes.*
- 19/178 **To receive and consider minutes of previous Finance Committee Meeting held on Thursday 10th December 2019 as previously circulated.**  
*To consider matters arising from those minutes.*
- 19/179 **Chair's announcements / Matters of urgency for report only**
- 19/180 **Planning Matters:**
- a) i) To consider planning applications received:  
*None received as at date of agenda publication*
- b) Tree Matters; *none advised*
- c) Planning determinations / decisions advised;  
**19/2451/FUL - Rose Bungalow, Burrow.**  
**APPROVED**  
**19/1999/FUL - Barn to south of Grange Farm, Newton Poppleford.**  
**REFUSED**  
**19/2274/FUL - 41 King Alfred Way, Newton Poppleford.**  
**APPROVED**  
**19/2242/FUL - Slightly Foxed, Venn Ottery**  
**APPROVED**
- \* Denotes where decision varies with Council's views / comments*
- d) Appeals.  
*None advised*
- e) Planning Correspondence received.  
*Comments sought for Otterton Neighbourhood Plan. Deadline - 22/01/2020.*
- 19/181 **Financial Matters:**
- a) To consider and review Financial Reports for DEC 2019 as previously published online on Council's website.
- b) Questions to RFO from members regarding financial reports.
- c) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for December 2019
- d) To consider expenditure authorised under Chair's and/or Clerk's delegated powers as per adopted Financial Regulations  
**( financial regulations extant )**
- e) To consider draft budget and precept recommendations from Finance Committee meetings held 21st November and 10th December as per document circulated previously (Fin.Comm. minutes refer)

- 19/182 **BUSINESS TO BE CONSIDERED:**
- a) **To consider grant applications received by Council (as per Fin.Comm. recommendations):**
    - i) NP Primary School PTFA - £500 (towards school allotments)*
  - b) **To consider recommendations from Finance Committee regarding granting of licence for concessionary street trading venture in Back Lane car park; Fin.Comm. minutes 10/12/19 refer (as above)**
  - c) **To consider matters pertaining to potential costs in respect of public access website upgrades to meet forthcoming accessibility regulations; Clerk to present report on requirements and likely costs (see Fin.Comm. mins above)**
  - d) **To consider submission of comments in response to Neighbourhood Plan consultation.**
- 19/183 **Correspondence received - that not already circulated to members**  
*None that has not already been circulated to members of Council*
- 19/184 **Date of next Ordinary Meeting**  
20th January 2020 - 8pm NP Village Hall, Station rd, Newton Poppleford
- 19/185 *It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.*
- 19/186 **Matters to be considered in committee:**
- a) To consider matters pertaining to Council's role as Management Trustee to the NPPFF (Playing Field Foundation) in light of recent events.



**Paul Hayward**  
**Clerk to the Parish Council**  
17th December 2019

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.*