

Newton Poppleford and Harpford Parish Council

Notice of the Ordinary Council Meeting - 25th September 2017

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to the Ordinary Meeting of the Parish Council on Monday 25th September 2017 at 8.00pm at **Newton Poppleford Village Hall, Station Road, Newton Poppleford.**



Paul Hayward, Clerk to the Council

Date: 20th September 2017

Public Forum

- a) Fire Regulations
- b) Police Representative
- c) County Councillor report
- d) District Councillor report
- e) Other reports from representatives
 - i) P3 / Footpath Warden
- f) Neighbourhood Plan update / report
- g) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chairman) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- 1/12 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 2/12 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- 3/12 **i) To receive, and if thought fit, approve the minutes of the:**
 - a) Ordinary meeting of Council held 24th July 2017
 - b) Finance Committee meeting held 1st August 2017
 - c) Finance Committee meeting held 12th September 2017
 - d) Planning Committee meeting held 8th August 2017
 - e) Planning Committee meeting held 7th September 2017
 - f) Policy and Personnel Committee meeting held 2nd August 2017
 - g) Policy and Personnel Committee meeting held 7th September 2017 as previously circulated to members.
 - h) Policy Matrix (updated) September 2017**ii) Matters arising from these minutes**
- 4/12 **Chairman's Announcements (if applicable)**

Continued Overleaf

5/12

Planning Matters

- a) Applications received for consideration as below:
17/1492/FUL - Barns at Little Northmostown. EX10 ONL
Conversion of Barns into single dwelling plus ancillary accomodation.
17/2041/FUL - 8 Capper Close, NP. EX10 OHD
Retention of conservatory at rear of building
- b) To consider applications received after deadline for agenda:
- c) To consider minor amendments by EDDC to previous applications:
- d) Tree Matters:
- e) Determinations:
- f) Enforcement Matters:
- g) Planning Correspondence received:
- h) **Other planning matters of urgency:**

6/12

Financial Matters

- a) To receive, and if thought fit, approve Financial Reports including bank reconciliations, 2017/18 cashbook summary and budget monitor as previously circulated to members.
- b) i) *To ratify payments for AUG account, as per schedule circulated.*
ii) *To approve payments for SEP account, as per schedule circulated.*
- c) To consider items of expenditure authorised under Chairman's delegated authority (**Financial Regulations extant**)
- d) To considers applications for grant assistance received (if any)

7/12

Business to be conducted:

By Date:

- a) *To consider updated report on School Lane WC refurbishment project and Asset Transfer request to EDDC*
Proposer: Chair
- b) *To receive update on proposed Parish Together funding project 2017/18*
Proposer: Chair
- c) *To receive report on recent community event and to consider future events*
Proposer: Chair

Continued Overleaf

- 8/12 **Section 106 / CIL funding Update.**
- 9/12 **To consider Highways and Parish Maintenance Matters**
i) To consider request for works on Venn Ottery Village Green
ii) Re-positioning of Bus Stop at Lower Way; update
iii) Hedgerows and Bus Stop at Moorcroft, off Burrow Lane.
iv) To consider recent incidents on A3052 Four Elms Hill
- 10/12 **Matters considered as urgent by presiding Chairman.**
- 11/12 **Correspondence received; that not already circulated to members.**
- 12/12 **To confirm date, time and venue of next meeting:**
30th October 2017 at 8.00pm, venue to be advised

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public

With no further business to attend to, the Chair will close the meeting