

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: *Cllr. Chris Burhop*
Half Acre
High Street
Newton Popleford
EX10 0ED

Clerk: *Paul Hayward*
12 Charter Rd
Cloakham Lawns
Axminster
EX13 5GR

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to the Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL
taking place at 7pm on Monday 25th October 2021 at the Pavilion
building on Back, Lane, Newton Popleford.

Meeting will also be "livestreamed" as a Hybrid event via Zoom

Zoom webinar ID - 856 7917 9011 - passcode - 815404

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline Fire Regulations and CV19 Compliance guidance

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Jessica Bailey
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Popleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

21/058 **To consider apologies for absence and approve if accepted**
(LGA 1972 S.85 (1))

21/059 **Declarations of interest from members / Dispensations afforded.**

(this does not preclude the duty to declare further interests during the meeting as applicable)

Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.

Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.

Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 29/03/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

21/060 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 - See agenda item 21/057**

21/061 **To consider and, if thought fit, approve the minutes of the Ordinary Meeting of the Council held on Monday 27th September 2021 as circulated to members. To consider matters arising from those minutes.**

21/062 **To review the minutes of the meeting of the Council's Finance Committee held on Wednesday 20th October 2021 as circulated to members, and to note and ratify recommendations from that committee. To consider any matters arising from those minutes.**

21/063 **Correspondence received: Items not already circulated to members.**

21/064 **Chair's announcements / Statement on ongoing Coronavirus situation:**

21/065 **To consider matters pertaining to road safety in the parish.**

i) Speed reduction measures within parish incl. bridge by Woodley's Yard (A3052)

ii) Line-markings and other safety measures on Four Elms Hill

iii) Traffic calming measures and pedestrian crossings through village centre

iv) Traffic speed and volumes through Back Lane

21/066 **To consider matters pertaining to Public Rights of Way (P3) and footpaths.**

21/067 **Planning Matters:**

a) To consider planning applications received prior to agenda publication:

ONE - 21/2587/FUL - Court Barn, Southerton, EX11 1SE

Removing old septic tank and replacing with small treatment plant (same location)

TWO - 21/2504/FUL - Wayside, Station Road, Newton Poppleford. EX10 0ET

Construction of side extension.

**b) To consider planning applications received after agenda publication
(subject to circulation prior to the Ordinary meeting on separate agenda)**

c) Tree Matters (Planning);

None advised to Council

d) Planning determinations / decisions advised;

21/1663/FUL - Bowhayes Farm, Venn Ottery. APPROVED WITH CONDITIONS

21/2202/FUL - Hoppins Farm, Southerton. APPROVED WITH CONDITIONS

** Indicates where LPA decision was contrary to Council's resolved comment.*

e) Appeals.

None advised.

f) Planning Correspondence received.

None received

g) To note and respond to planning consultations received.

None currently outstanding for consultation comment

h) To consider Parish Council's Neighbourhood Plan "Monitoring Report"

i) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee and to decide whether the Parish Council wishes to make a further representation.

21/068 **Financial Matters:**

a) To consider and review Financial Reports for October 2021

(as per schedule circulated to members and published online)

b) To consider payments for approval for October 2021

(as per schedule circulated to members and published online)

c) Questions to RFO from members of Council relating to the financial reports.

21/069 BUSINESS TO BE CONSIDERED:

- a) i) To consider update from Climate Change Emergency Working Party
ii) To receive update on tree planting projects Winter 2021 / grants available
iii) To consider proposals for planting of a Jubilee "Landmark" Tree
iv) To consider matters pertaining to forthcoming "parish Clean up" event
v) To consider request from CCEWP for specific cutting methods and frequencies for the wild-flower meadow on the Council's land at Webbers Meadow
- b) To consider update on proposed SWW "resident" surgery event
- c) To consider matters pertaining to festive illuminations on Greenbank (as per Finance Committee recommendations) and to agree lighting times and duration of illuminations.
- d) To consider updates on the forthcoming Firework event at Back Lane (5/11)
- e) To consider Parish Council involvement with any parish events / activities to celebrate HM The Queen's Platinum Jubilee in June 2022.
- f) To consider the preparation of the Parish Council's Emergency Plan.
(this item was deferred from an earlier meeting of the Parish Council).
- g) Update on the proposed refurbishment of the MUGA in Back Lane
- h) Update on the proposed reopening/refurbishment of the WC in Roberts Way

21/070 Date of next Ordinary Meeting

29th November 2021 - 7pm - The Pavilion Centre, Back Lane.

21/071

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

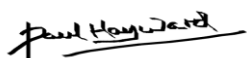
21/072 Matters to be considered in committee session:

This part of the meeting is not open to the public or press to allow members to consider the matters listed below in confidential session. The meeting "Livestream" will be stopped at this point.

- i) To consider urgent matters pertaining to officer employment.*
- ii) To consider matters pertaining to Venn Ottery Village Green access proposals.*

See 21/060 - Members may decide to consider matters hereat in accordance with the legislation referred to above.

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
19th October 2021

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.