

Newton Poppleford and Harpford Parish Council

Notice of the Ordinary Council Meeting - 26th February 2018

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to the Ordinary Meeting of the Parish Council on Monday 26th February 2018 at 8.00pm at **Newton Poppleford Village Hall, Station Road, Newton Poppleford.**



Paul Hayward, Clerk to the Council

Date: 19th February 2018

Public Forum

- a) Fire Regulations
- b) Police Representative
- c) County Councillor report
- d) District Councillor report
- e) Other reports from representatives
 - i) P3 / Footpath Warden
 - ii) Village Hall Liaison Representative - Cllr. Walker
- f) Neighbourhood Plan update / report
- g) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chairman) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- 18/12 **To receive apologies for absence** (LGA 1972 S.85 (1))
- 18/13 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- 18/14 **i) To receive, and if thought fit, approve the minutes of the:**
 - a) Ordinary meeting of Council held 29th January 2018
 - b) Policy & Personnel Committee meeting held 6th February 2018
 - c) Finance Committee meeting held 20th February 2018
 - ii) *Matters arising from these minutes*
 - iii) to ratify Finance Committee minutes 16th January 2018 previously considered by Finance Committee on 20th February 2018
 - iv) *Matters arising from those minutes*
- 18/15 **Chairman's Announcements (if applicable)**

18/16

Planning Matters

- a) Applications received for consideration as below:
 - i) **18/0199/FUL** - Former Coal Yard, Back Lane, NP, EX10 0EY
Demolition and construction of 2 x Four Bed dwellings and 1 x B1 office unit.
Applicant has requested that they make a short presentation to Council
 - ii) **18/0094/FUL** - High View, High Street, NP, EX10 0DZ
Constr. log cabin to provide temporary residence and thereafter to be used as ancillary accomodation
- b) To consider applications received after deadline for agenda:
Clerk to update Council as necessary.
- c) To consider minor amendments by EDDC to previous applications:
None advised
- d) Tree Matters:
- e) Determinations:
 - 18/0093/FUL - Half Acre, High Street, NP
Construction of external staircase to existing garage block.
Approval with conditions.
 - 17/2919/FUL - Brook Farm, Venn Ottery Rd, NP
Replace existing wall and fence w. rendered wall / tree felling
Approval with conditions. (also for 17/2858/LBC)
*** Denotes where decision varies with Council's views / comments**
- f) Enforcement Matters:
None advised
- g) Planning Correspondence received:

18/17

Financial Matters

- a) To receive, and if thought fit, approve Financial Reports including JAN bank reconciliations, 2017/18 cashbook summary (FEB) and JAN/FEB budget monitor as previously circulated to members. (incorporates new Income/Expenditure analysis as requested)
- b) To receive Payments to be Approved for February 2018 and, if thought fit, approve for payment.
- c) To consider items of expenditure authorised under Chairman's delegated authority (Financial Regulations extant).
- d) To consider applications for grant assistance received by Council
 - i) **Newton Popleford Village Hall Trustees**
 - ii) **East Devon Citizens Advice Bureau**

- | 18/18 | Business to be conducted: | By Date: |
|-------|--|----------------------|
| a) | To consider substantive Risk Assessment review for Parish Council 17/18
<i>Clerk to update.</i> | <input type="text"/> |
| b) | To consider consequential risks associated with business continuity
<i>Clerk to update.</i> | <input type="text"/> |
| c) | To consider preparation of Parish Emergency & Contingency Plan
<i>Clerk to update.</i> | <input type="text"/> |
| d) | To consider and, if thought fit, approve substantive Grant Assessment and Award Policy as per recommendations of Policy and Personnel Committee
<i>Clerk to update.</i> | <input type="text"/> |
| e) | To receive update on S.106 Play Capital project expenditure.
<i>Clerk to update.</i> | <input type="text"/> |
| f) | To consider Council's position re: BT Kiosk on Church Green
<i>Clerk to update.</i> | <input type="text"/> |
| g) | To consider application to DCC Flood Resilience Fund
<i>Clerk to update.</i> | <input type="text"/> |

18/19 **Matters considered as urgent by presiding Chairman.**

18/20 **Correspondence received; having not already been circulated to members.**

18/21 **To confirm date, time and venue of next meeting:**
26th March 2018, 8.00pm Newton Poppleford Village Hall

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

18/22 **To consider Tenders for Grounds Maintenance Contract 18/19 onwards**
(as per recommendations from Finance Committee)

18/23 **To consider Brainstorming Proposals for Future Strategy Planning**

With no further business to attend to, the Chair will close the meeting

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public