

Newton Poppleford and Harpford Parish Council

Notice of the Ordinary Council Meeting - 26th June 2017

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to the Ordinary Meeting of the Parish Council on Monday 26th June 2017 at 8.00pm at Newton Poppleford Village Hall, Station Road, Newton Poppleford



Paul Hayward, Clerk to the Council

Date: 19th June 2017

Public Forum

- a) Fire Regulations
- b) Police Representative
- c) County Councillor report
- d) District Councillor report
- e) Other reports from representatives
 - i) P3 / Footpath Warden
- f) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chairman) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- 1/13 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 2/13 **To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)**
- 3/13 **i) To receive, and if thought fit, approve the minutes of the:**
 - a) Annual meeting of Council held 22nd May 2017
 - b) Finance Committee meeting of 15th May 2017 as previously circulated to members.**ii) Matters arising from these minutes**
- 4/13 **Chairman's Announcements (if applicable)**

Continued Overleaf

5/13

Planning Matters

- a) Applications received for consideration as below:
**17/1130/COU - Littledown Lane, NP. Change of use from Agricultural.
(revised plans for consideration)**
- b) To consider applications received after deadline for agenda:
- c) To consider minor amendments by EDDC to previous applications:
- d) Tree Matters:
2 of Oak Trees on Church Green; update.
- e) Determinations:
17/1014/FUL - 19 Kind Alfred Way, NP. Approved
17/0898/LBC - The Cottage, High Street, NP. Approved
17/0955/FUL - High View, High Street, NP. Approved
17/0159/FUL - East Hill Pride Farm Shop. Holiday Let. Approved (DMC)
- f) Enforcement Matters
- g) Planning Correspondence received
Letter from resident regarding 17/1130/COU (as above)

6/13

Financial Matters

- a) To receive, and if thought fit, approve Financial Reports including Bank Reconciliation, new model 2017/18 cashbook and budget monitor (subject to receipt of bank statements)
- b) *To approve payments for account, as per schedule circulated.*
- c) To consider items of expenditure authorised under Chairman's delegated authority (Financial Regulations extant)
- d) To receive update on Grant Applications made / in progress.
 - i) Highway Community Enhancement Fund

7/13

Business to be conducted:

By Date:

- a) *To consider Internal Auditors report for financial year 2016/17.
(as previously circulated).*
Proposer: Chair
- b) *To consider, and if thought fit, approve Section ONE of the Annual Return to External Auditors for financial year 2016/17.(GOVERNANCE)*
Proposer: Chair
- c) *To consider, and if thought fit, approve Section TWO of the Annual Return to External Auditors for financial year 2016/17. (ACCOUNTING STATEMENTS)*
Proposer: Chair
- d) *To consider matters arising from recent #NPPFF Trustee meeting*
Proposer: Chair
- e) *To consider arrangements for future Community events.*
Proposer: Chair
- f) *To consider provision of Composting WC at Allotment Site (council land)*
Proposer: Chair
- g) *To consider appointment of volunteers for DCC Road Warden Scheme.*
Proposer: Chair
- h) *To receive nominations for member appointment to planning committee*
Proposer: Chair
- i) *To consider consultation on future use of Church Green Phone Box*
Proposer: Chair

- 8/13 **Neighbourhood Plan / Section 106 Update**
- 9/13 **To consider Highway Matters within parish catchment area.**
- 10/13 **To review progress with NPHPC Action Plan**
- 11/13 **Matters considered as urgent by presiding Chairman.**
- 12/13 **Correspondence received; not already circulated to members.**
- 13/13 **To confirm date, time and venue of next meeting: 24th July 2017 at 8.00pm**
Venue: TBC

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public