

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** *Cllr. Hazel Jeffery*  
*The Stables*  
*Hoppins*  
*Southerton*  
*EX11 1SD*

**Clerk:** *Paul Hayward*  
*Plumtree*  
*Old North Street*  
*Axminster*  
*EX13 5QF*

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in Newton Poppleford Village Hall, Station Road, NP.  
**on Monday 29th April 2019 at 8.30pm**  
*( immediately after the Annual Parish Meeting )*

**All council meetings are open to members of the public and the press.**  
**(Public Bodies[Admission to Meetings] Act 1960)**  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

To consider the following business:

**CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.**

## Public Forum

### Questions and Representations from residents / parishioners

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

***Before speaking, kindly give your name and address to the Clerk.***

***No minutes will be produced for this part of the meeting.***

- 19/046 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 19/047 **Declarations of interest from members.**  
*All Councillors are members of the NPPFF Trustee Board as members of this Council.*  
**(this does not preclude the duty to declare further interests as applicable)**
- 19/048 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 25th March 2019 as previously circulated.**  
i) To consider matters arising from those minutes:
- 19/049 **To receive and consider the minutes of the Planning Committee meeting held Friday 12th April 2019, as previously circulated.**  
i) To consider matters arising from those minutes.
- 19/050 **To receive and consider the minutes of the Finance Committee meeting held Tuesday 16th April 2019, as previously circulated.**  
i) To consider matters arising from those minutes.
- 19/051 **Chair's announcements / Matters of urgency for report only**

19/052 **Financial Matters:**

- a) To consider and, if thought fit, approve Council's Accounts for Payment, as previously circulated to members, for April 2019
- b) To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations ( financial regulations extant )
- c) To consider and review the financial reports for April 2019 as previously published on Council's public access website. incl. cashbook summary, receipts and payments schedules & bank reconciliation.
- d) Questions from Councillors relating to the financial accounts.
- e) Update on Internal / External Audit of annual accounts 18/19.
- f) To consider and, if thought fit, approve Annual CIL statement 2018/19
- g) To consider and review Asset Register as at 31st March 2019

19/053 **Planning Matters:**

**a) To consider planning applications received:**

- i) 19/0799/FUL - Sunnybank, Millmoor Lane, NP. EX10 OEU  
*Constr. external staircase to rear and insertion of rooflights to side elvtn.*
- ii) 19/0778/FUL - Land south of Farthings, NP, EX10 OEW  
*Installation of solar array (15) mounted on two frames*
- iii) 19/0778/FUL - Farthings, NP, EX10 OEW  
*Erection of garden office, with assoc. storage ancillary to Farthings and/or the polytunnel assoc. with planning permission 17/1664/FUL.*

**b) Planning Determinations/Decisions advised by LPA:**

19/0334/FUL - Outer Hanger, Newton Popp. EX10 ODB. (Approved, standard time limit)

*\* Denotes where decision varies with Council's views / comments*

**c) Tree Matters:**

None

**d) Appeal Matters:**

None

**e) Planning Correspondence**

EDDC Draft Consultation on Affordable Housing - response required.

**BUSINESS TO BE CONDUCTED:**

- 19/054 **To consider and review revised Standing Orders as per Policy and Personnel Committee recommendations (with revisions due to reduced membership).**
- 19/055 **To consider Business Continuity Plan (draft) and urgent Business Continuity matters relating to uncontested election in Parish Council wards**
- 19/056 **To consider arrangements for possible co-options as a result of recent events**
- 19/057 **To consider and review Council's Ethical Policy as per PPC recommendations**
- 19/058 **To ratify recommendation of Finance Committee to proceed with quote from Contractor M for the extension of the play area safety fencing to be funded by s.106 grant contribution (via EDDC)**
- 19/059 **To receive update as to remaining s.106 play and sports funded projects.**

19/060 **Correspondence received - that not already circulated to members.**

**Date of next Meeting** - Monday 20th May 2019 - 8.00pm (Annual Meeting)

**Venue** - Newton Poppleford Village Hall, Station Road. Newton Popp.

19/061

**It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

19/062 **Matters to be considered in Committee:**

**a) To consider staff performance review as circulated.**

With no further business to attend to, the Chair will close the meeting



**Paul Hayward**  
Clerk to the Parish Council  
23rd April 2019

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public*