

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chairman: *Cllr. Hazel Jeffery*
The Stables
Hoppins
Southerton
EX11 1SD

Clerk: *Paul Hayward SILCM*
Plumtree
Old North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to the Annual Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL
taking place in The Village Hall, Newton Poppleford
on Monday 22nd May 2017 at 8.00pm

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

To consider the following business:

FIRE REGULATIONS

- 1) **To consider apologies for absence**
- 2) **Election of Chairman**
- 3) **Signing of Declaration of Acceptance of Office**
- 4) **Election of Vice-Chairman**
- 5) **To consider Chairman's and Members allowances for 2017/18.**
- 6) **Declarations of interest from members.**
- 7) **To receive and approve minutes of previous Annual Meeting held on Monday 23rd May 2016 as previously circulated.**
To receive and approve minutes of previous Ordinary Meeting held on Monday 24th April 2017 as previously circulated.
- 8) **Matters arising from these minutes.**
- 9) **To consider Committee memberships for 2017/18.**
- 10) **Nominations for Voluntary Footpath (P3) Warden**
- 11) **a) To confirm bank mandate signatories for 2017/18**
b) To consider arrangements for Parish Council insurance 2017/18

- 12) **Acceptance and Approval of Internal Auditors report for End of Financial year accounts 2016-17 as previously circulated.**
- 13) **Chairman to propose that Standing Orders be suspended.**

Open Public Forum:

Questions and Representations from parishioners / residents

Before speaking, kindly give your name and address to the Clerk

- 14) **Chairman to propose that Standing Orders be resumed.**
- 15) **Chairmans announcements**
- 16) **Financial Matters:**
 - a) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members
 - b) To consider expenditure authorised under Chairman's / RFO delegated powers as per adopted Financial Regulations (financial regulations extant)
 - c) To consider and, if thought fit, approve Cashbook and Bank Reconciliation as previously circulated to members
- 17) **Planning Matters:**
 - a) To consider planning applications received
 - 17/0898/LBC - The Cottage, High Street, NP. EX10 OBD**
 - Retention of replacement window on ground floor**
 - 17/0955/FUL - High View, High Street, NP. EX10 ODZ**
 - Single storey extensions to NW, SE and SW elevations**
 - 17/1014/FUL - 19 King Alfred Way, NP. EX10 ODG**
 - Construction two storey extension**
 - 17/1130/COU - Land at Littledown Lane, NP, EX10 OBG**
 - Change of use from agric. to personal use; constr. of stable block, shed & hide**
 - b) To receive and consider planning applications received after agenda published.
 - c) To consider amendments considered as minor by EDDC Planning Dept.
 - d) Tree Matters;
 - e) Determinations advised;
 - 17/0123/VAR - April Cottage, Harpford. APPROVAL WITH CONDITIONS*
 - 17/0322/FUL - Mallards, NP. APPROVAL WITH CONDITIONS*
 - 17/0546/FUL - Otter Dell, Harpford. APPROVAL WITH CONDITIONS*
 - 17/0320/VAR - Old Southerton House, Southerton. APPROVAL W/Cond.*
 - f) Enforcement matters;
 - g) Planning Correspondence received.
- 18) **To consider future of public payphone at NP Village Green**
- 19) **To consider replacement of public bench located at NP Village Green**

- 20) To consider Section 106 / Community Infrastructure Levy update
- 21) To advise result of Devon County Council elections for Otter Valley division, held 4th May 2017.
- 22) To consider P3 / Footpath matters.
- 23) To review progress with Parish Action List as circulated to members
- 24)
 - a) To consider Highway matters
 - b) To consider whether council formally wishes to join DCC Community Road Warden Scheme (CRWS)
 - c) To consider whether council applies for grant funding under Highway Community Enhancement Fund (HCEF)
 - d) To seek volunteers for CRWS Chapter 8 training via DCC.
- 25) To consider matters considered as urgent by presiding Chairman.
- 26) Correspondence received - Not already circulated to members.
- 27) **Date of next Ordinary Meeting** - Monday 26th June 2017
Venue - to be agreed.



Paul Hayward SILCM
Clerk to the Parish Council
16/05/2017

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public