

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chairman: *Cllr. Hazel Jeffery*
The Stables
Hoppins
Southerton
EX11 1SD

Clerk: *Paul Hayward*
Plumtree
Old North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to the Annual Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL
taking place in The Village Hall, Newton Poppleford
on Monday 21st May 2018 at 8.00pm

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

To consider the following business:

FIRE REGULATIONS

- 18/43 **Election of Chairman**
- 18/44 **Signing of Declaration of Acceptance of Office**
- 18/45 **Election of Vice-Chairman**
- 18/46 **To consider apologies for absence**
- 18/47 **Declarations of interest from members.**
- 18/48 **i) To receive and approve minutes of previous Ordinary Meeting held on Monday 30th April 2018 as previously circulated.**
ii) To receive and approve minutes of Finance Committee Meeting held on Tuesday 8th May 2018 as previously circulated.
- 18/49 **Matters arising from these minutes.**
- 18/50 **To consider Chairman's and Members allowances for 2018/19.**
- 18/51 **To consider Committee memberships for 2018/19.**
- 18/52 **Nominations for Voluntary Footpath (P3) Warden**
- 18/53 **a) To confirm bank mandate signatories for 2018/19**
b) To consider arrangements for Parish Council insurance 2018/19

- 18/54 **Acceptance and Approval of Internal Auditors report for End of Financial year accounts 2017-18 as previously circulated.**
- 18/55 **To consider the Annual Governance Statement and, if approved, to authorise Chairman to sign on behalf of Council.**
- 18/56 **To consider Accounting Statements for 2017/18 and ancillary financial records and, if approved, to authorise Chairman to sign on behalf of Council.**
- 18/57 **To consider members Registers of Interests and amend if required.**
- 18/58 **To review and, if thought fit, approve Council's Code of Conduct policy**
- 18/59 **To consider Policy Review procedure for forthcoming year**
- 18/60 **Chairman to propose that Standing Orders be suspended.**

Open Public Forum:

Questions and Representations from parishioners / residents

Before speaking, kindly give your name and address to the Clerk

- 18/61 **Chairman to propose that Standing Orders be resumed.**
- 18/62 **Chairmans announcements / Matters of urgency for report only**
- 18/63 **Financial Matters:**
 - a) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for May 2018
 - b) To consider expenditure authorised under Chairman's / RFO delegated powers as per adopted Financial Regulations (financial regulations extant)
 - c) To consider and, if thought fit, approve Financial Reports for May 2018 as previously published online on Council's website.
- 18/64 **Planning Matters:**
 - a) To consider planning applications received
 - i) 18/0865/FUL - 19 King Aldred Way. NP. EX10 ODG
Constr. 2 storey front / 1 storey side extensions (see 17/1014/FUL)
 - ii) 18/0695/FUL - Pump Cottage, Harpford. EX10 ONJ
Constr. single storey rear extension (see also 18/0696/LBC)
 - iii) 18/1015/FUL - Little Shule, High Street, NP. EX10 OBD
Constr. detached garage and annexe.
 - iv) 18/0959/FUL - Rockford, Littledown Lane, NP. EX10 OBG
Constr. 2 storey rear extension.
 - v) 18/1077/FUL - St. Lukes Church, High Street, NP. EX10 OEG
Constr. of new meeting place.
 - b) To receive and consider planning applications received after agenda published.
 - c) To consider amendments considered as minor by EDDC Planning Dept.
 - d) Tree Matters;

e) Determinations advised;

18/0093/FUL - Half Acre, High Street, NP. EX10 0ED.

Constr. external staircase. APPROVAL WITH CONDITIONS

18/0212/FUL - 16 Capper Close, NP. EX10 0HD.

Constr. front, rear and side extensions w. external wood cladding.

APPROVAL - S.T.L.

18/0575/FUL - 6 Parsons Close, NP. EX10 0DQ

Constr. conservatory to front elevation. APPROVAL S.T.L

** Denotes where decision varies with Council's views / comments*

f) Enforcement matters;

g) Planning Correspondence received.

BUSINESS TO BE CONDUCTED:

- 18/65 **To consider loan of Parish Council audio equipment to Village Hall for community event.**
- 18/66 **To consider GDPR compliance and to receive any updates on legislation**
- 18/67 **Correspondence received - that not already circulated to members.**
- 18/68 **Date of next Ordinary Meeting - Monday 25th June 2018**
Venue - Newton Poppleford Village Hall, Station Road.
- 18/69 *It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.*
- 18/70 **Matters to be considered in confidence.**
- a) Staff Appraisal
 - b) Staff Remuneration
 - c) To consider the outcome of NALC 2018/19 pay settlement negotiations



Paul Hayward
Clerk to the Parish Council
14/05/2018

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public