

**NPHPC Current Cashbook Summary 2018/19**  
( including earmarked reserves )

Opening Bank Balances 1/4/18	£78,180.51	
Plus, Income receipts	£57,451.86	<i>Auto-Cell</i>
	£135,632.37	
Less, payments previously approved	£37,147.71	<i>Auto-Cell</i>
Balance as already approved:	£98,484.66	A
Less, payments to be approved	£6,198.90	B
Expenditure for year to date:	£43,346.61	
Actual Balance as per cash book figures	£92,285.76	C ( A - B )

Represented by: ( see Bank reconciliation )		
Natwest Bank Plc - Current Account (AUG18)	£1,362.10	
Lloyds Bank Plc - Treasurers Account (AUG18)	£72,282.63	
Balance as per statements (AUG18)	£73,644.73	<i>Recon.</i>
Plus, Receipts not yet reconciled	£24,932.14	
Plus, any pre-payments made:		
Cash Assets held by Council	£98,576.87	
Less, payments not yet cleared	-£92.21	
Less, payments not yet approved (B)	-£6,198.90	B
	£92,285.76	C

**Earmarked reserves as at ( 30/08/18 )**

<b>Rev:</b>	<i>( revised as per Fin.Comm. resolution 8.5.18 )</i>	<b>Spend By:</b>
	Venn Ottery Village Green	n/a
	NPHPC Car Park Re-surfacing	n/a
	NPHPC Neighbourhood Plan	n/a
	Parishes Together D&D 2016/17	<b>30/09/2018</b>
<b>£5,171.06</b>	Parishes Together AED 2017/18	28/02/2019
	Community Events Fund	n/a
	Election Costs Reserve Fund	n/a
<b>£7,000.00</b>	WC Refurbishment Fund	n/a
	<b>DCC HCMEF</b>	<b>£0.00</b>
	Western Power Tree Grant	31/12/2018
<b>£459.43</b>	Allotment Reserve	n/a
<b>£3,000.00</b>	Play Equipment Sinking Fund	n/a
<b>£3,000.00</b>	MUGA Improvement Sinking Fund	n/a
<b>£500.00</b>	IT capital fund	n/a
	<b>DCC Flood Resilience Grant</b>	<b>£17.84</b>
	NPHPC CIL receipts Fund (NWB)	5 years f. 2017
	Sub-Total: Earmarked reserves	£53,997.09
		D

**Non-earmarked reserves ( 30/08/18 )**

<b>£21,250.00</b>	General Reserves	£16,150.00	Used for Loan
<b>£450.00</b>	P3 Working Reserves	£450.00	
	Sub-Total: Non-earmarked reserves	£16,600.00	E
	Total NPHPC reserves	£70,597.09	F ( D + E )
	Available working funds:	£21,688.67	G ( C - F )

Paul Hayward, RFO	24/09/2018	
Cllr. H Jeffery (Chair)	24/09/2018	

## Annual Summary of Newton Poppleford and Harpford Parish Council accounts cashbook 2018/19

Income ( see Receipts Tab )

Expenditure ( see Category Tabs )

Month:	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.
Apr-18	£21,250.00	£140.00	£589.50			£3,464.00	£303.75	£31.04		£961.23	£486.24	£284.11		£138.00	£477.27	£909.72
May-18		£185.00	£90.00			£3,469.06				£887.85		£59.49	£59.49	£138.00	£720.68	£1,323.00
Jun-18				£625.00					£1,383.37	£922.05	£2,026.46		£139.77	£278.00	£445.00	£1,896.39
Jul-18		£45.00								£1,410.47	£18.58	£13.98	£153.00	£138.00	£487.50	£1,882.87
Aug-18		£944.00								£1,447.11	£364.39	£72.78	£422.00	£138.00	£523.26	£1,694.42
Sep-18	£21,250.00	£890.00		£625.00		£262.00			£1,905.14	£1,025.81	£49.15			£138.00	£580.00	£1,589.74
Oct-18																
Nov-18																
Dec-18																
Jan-19																
Feb-19																
Mar-19																
	£42,500.00	£2,204.00	£679.50	£1,250.00	£0.00	£7,195.06	£303.75	£31.04	£3,288.51	£6,654.52	£2,944.82	£430.36	£774.26	£968.00	£3,233.71	£9,296.14
	Precept	Cemetery	Allotm.	Surgery	PAV	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.

Precept	£42,500.00	A
Other Receipts	£14,951.86	B

£57,451.86	A
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£57,451.86

Hall Hire	Grants paid	S.137 Grants	Loan to NPPFF	Loan Pymnts	Parish Events	CRWS/HMCEF	P/Togeth.	Flood Mitigation	P3 Exp.	NHP Exp.	Capital Projects	Chairs Allow.	VAT Incrrd	MNTH Total	V:	
				£901.16		£37.48							£192.46	£4,387.67	Apr-18	v
							£4,110.50						£1,086.70	£8,385.71	May-18	v
£108.00	£283.37					£918.57	£60.97	£1,482.16					£798.49	£9,359.23	Jun-18	v
			£5,100.00			£4.17	£166.75		£25.00			£28.09	£373.32	£9,801.73	Jul-18	v
							£132.76						£418.65	£5,213.37	Aug-18	v
£32.00		£250.00					£1,868.70						£665.50	£6,198.90	Sep-18	v
														£0.00	Oct-18	
														£0.00	Nov-18	
														£0.00	Dec-18	
														£0.00	Jan-19	
														£0.00	Feb-19	
														£0.00	Mar-19	
£140.00	£283.37	£250.00	£5,100.00	£901.16	£0.00	£960.22	£6,339.68	£1,482.16	£25.00	£0.00	£0.00	£28.09	£3,535.12	£43,346.61		
Hall Hire	Grants paid	S.137 Grants	Loan to NPPFF	Loan Pymnts	Parish Events	CRWS/HMCEF	P/Togeth.	Flood Mitigation	P3 Exp.	NHP Exp.	Capital Projects	Chairs Allow.	VAT Incrrd	£43,346.61		

B

Staff Costs	£6,654.52	A
Loan Repayment	£901.16	B
Other Expenditure	£35,790.93	C
	£43,346.61	

## Newton Poppleford and Harpford Parish Council

### Payments to be approved & ratified by Council at July 2018 ORD meeting FOR August 2018

Trans. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	Supplier:	Invoice Date	representing:	RECON#	
28/08/2018	SO	18/060	SURG	Cleaning Contractor	£65.00	£65.00				Surgery Cleaning Contract AUG2018	[ ]	
28/08/2018	DD	18/061	STAFF	NEST Pensions	£92.21	£92.21				NEST pension ( Emplr & Empliee ) AUG18	[ ]	
28/08/2018	Online	18/062	WC	KMC ( M Constantinou )	£420.00	£420.00				WC cleaning 1/8/18 to 31/8/18	[ ]	
28/08/2018	Online	18/063	STAFF	Paul Hayward	£854.76	£854.76				Staff Pay Period 5 - (& 8 no. AED installs)	[ ]	
		18/063a	PT AED	Paul Hayward (8x AED installs)	£274.40	£274.40					[ ]	
<b>Total:</b>					<b>£1,129.16</b>	<b>£1,129.16</b>					[ ]	
28/08/2018	Online	18/064	STAFF	HMRC	£220.34	£220.34				NI for AUG 2018	[ ]	
28/08/2018	Online	18/065	HANDY	Silver Property Services	£377.00	£377.00				6 invoices for July & Aug. 18 - Labour & materials	[ ]	
16/08/2018	DD	18/066	SURG	EDF Energy	£73.00	£73.00				Monthly Variable DD for AUG / Surgery	[ ]	
16/08/2018	DD	18/067	WC	EDF Energy	£10.00	£10.00				Monthly Variable DD for AUG / WC	[ ]	
28/08/2018	Online	18/068	MAINT.	Arccas (Midlands) Ltd	£1,563.60	£1,303.00	£260.60			Grounds Maintenance Invoices x 17	[ ]	
28/08/2018	Online	18/069	ALLOT.	Westcrete Ltd	£397.32	£331.10	£66.22			Allotment scalping materials as resolved	[ ]	
28/08/2018	Online	18/070	ALLOT.	South West Water	£70.91	£70.91				Water charges May to August 2018 Allotm.	[ ]	
28/08/2018	Online	18/071	WC	South West Water	£93.26	£93.26				Water charges May to August 2018 WC.	[ ]	
28/08/2018	Online	18/072	FEES.	PKF Littlejohn LLP	£360.00	£300.00	£60.00			External Audit / AGAR 2017/18 fees	[ ]	
28/08/2018	Online	18/073	VAR.	Paul Hayward	£341.57	£309.74	£31.83			Various reimbursements as per schedule	[ ]	
					£5,213.37	£4,794.72	£418.65	<b>£5,213.37</b>				[ ]
					<b>Gross Value</b>	<b>Net Value</b>	<b>Recoverable VAT</b>					

Paul Hayward, RFO \_\_\_\_\_ **30/08/2018**

Auth. Signatory \_\_\_\_\_ **30/08/2018**

#### Payments Made under Clerks / Chairmans Delegated Authority ( ex-VAT )

To:	In respect of:	Value:	Date:	Cost Centre:

Paul Hayward, RFO \_\_\_\_\_ **30/08/2018**

Auth. Signatory \_\_\_\_\_ **30/08/2018**



## Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	<b>494</b>	dated	<b>30/04/2018</b>	NWB	<b>£1,362.10</b>	No statement as unchanged
Balance as per bank statement No.	<b>24</b>	dated	<b>30/08/2018</b>	LLYDS	<b>£72,282.63</b>	
				<b>TOTAL</b>	<b>£73,644.73</b>	

Less, any unrepresented cheque already issued and approved:

Cheque No.	DD	<b>£92.21</b>	for:	NEST Pensions (AUG)
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	

**Total:** **£92.21**

Plus, any payments received not yet reconciled £0.00

Reconciled Bank Statements 30/08/2018 ( date ) **£73,552.52** (A)

*The net balance shown reconciles to the Cash Book ( receipts and payments ) as follows:*

**Cash Book**

Opening Balance:		<b>£78,180.51</b>	
Add: Receipts	ADD	<b>£32,519.72</b>	
Less: payments approved	LESS	<b>£37,147.71</b>	
Current / Closing Balance:		<b>£73,552.52</b>	(B)

Don't forget to circulate redacted bank statement(s) to corroborate!

**(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return**

Prepared By : Paul Hayward, Clerk and RFO, Newton Popleford and Harford Parish Council

\_\_\_\_\_ Sign 24/09/2018 Date

Approved By: \_\_\_\_\_

\_\_\_\_\_ Sign 24/09/2018 Date